

## STUDENT EXPERIENCE SUB-COMMITTEE CONSTITUTION

*Sub-Committee of Learning and Teaching Committee*  
*Established by Learning and Teaching Committee at its 01/2023 meeting*  
*Constitution last amended: 19 June 2023 (LTC 03/2023 meeting)*

2023/0000126

### ROLE

- 1 The role of the Student Experience Sub-Committee (SESC) is to promote and enhance student engagement and the sense of community experienced by the entire student body. The purpose of the sub-committee aligns with the University's commitment to the United Nations' (UN) Sustainability Development Goals (SDGs) to ensure quality education for all. The approach to realising this objective will be informed by the review and monitoring of student satisfaction and the development of proposed initiatives for on-going improvement in all aspects of the student experience.

In undertaking its role, the Student Experience Sub-Committee contributes to the University meeting the requirements of the following *Domains* and/or *Standards* within the *Higher Education Standards Framework (Threshold Standards) 2021* (HESF 2021):

- (a) Domain 1 Student Participation and Attainment
  - Standard 1.1 – Admission
  - Standard 1.3 – Orientation and Progression
  - Standard 1.4 – Learning Outcomes and Assessment
- (b) Domain 2 Learning Environment
  - Standard 2.1 – Facilities and Infrastructure
  - Standard 2.2 – Diversity and Equity
  - Standard 2.3 – Wellbeing and Safety
  - Standard 2.4 – Student Grievances and Complaints
- (c) Domain 3 Teaching
  - Standard 3.1 – Course Design
  - Standard 3.2 – Staffing
  - Standard 3.3 – Learning Resources and Educational Support
- (d) Domain 5 Institutional Quality Assurance
  - Standard 5.2 – Academic and Research Integrity
  - Standard 5.3 – Monitoring, Review and Improvement
- (e) Domain 7 Representation, Information and Information Management
  - Standard 7.2 – Information for Prospective and Current Students

### INTERPRETATION

- 2 In this constitution, references to academic elements and academic management positions shall be as defined in [Structure and Governance of Academic Groups of the University](#).

### FUNCTIONS

- 3 Student Experience Sub-Committee is responsible for:
  - (a) promoting students' sense of belonging and community for all Griffith University students, based on respect for equal opportunities, inclusion and diversity;
  - (b) maintaining an overview of the broader student experience for all students and supporting Learning and Teaching Committee in the implementation of key University strategies designed to deliver an outstanding experience, paying due regard to national and international developments;

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- (c) supporting and helping deliver overall improvements in student engagement and satisfaction, including student learning experience, through analysis of the national Quality Indicators for Learning and Teaching (QILT) Survey Suite and other surveys and indicators of performance measurement to identify priority enhancements;
- (d) in collaboration with the University's Equity, Diversity and Inclusion Committee, advising Learning and Teaching Committee on the promotion of an inclusive student experience through the enhancement of the physical, technological and social environments;
- (e) Seeking regular, actionable feedback from students about their experience and provide opportunity for students to co-create their experience;
- (f) reporting to Learning and Teaching Committee, as appropriate, on any issues of concern, paying particular attention to matters relating to academic integrity;
- (g) promoting a positive overall student experience and a lifelong relationship between the University and its students through the coordination and connection of strategic activity in all facets of the student lifecycle;
- (h) monitoring activities and receiving reports and issues referred to it by the academic Groups; University-level student support services and/or through SEC student representation arrangements;
- (i) assisting with the identification, consideration and development of appropriate student communications and their refinement; and
- (j) undertaking tasks as directed by Learning and Teaching Committee.

### MEMBERSHIP

- 4 The members of the Committee shall be:
- (a) Registrar, Student Life as Chairperson, *ex officio*;
  - (b) Deputy Vice Chancellor (Indigenous, Diversity and Inclusion), or nominee
  - (c) Vice President (Global), or nominee;
  - (d) Vice President (Marketing and Communication), or nominee;
  - (e) Dean (Learning and Teaching) from each Academic Group, or nominee;
  - (f) Dean (Learning and Teaching - Indigenous), or nominee;
  - (g) Dean and Director, Learning Futures, or nominee;
  - (h) Dean (Career Readiness), or nominee;
  - (i) Dean, Griffith Graduate Research School, or nominee;
  - (j) University Librarian, or nominee
  - (k) Director, Campus Life, or nominee;
  - (l) Chief Digital Officer, or nominee;
  - (m) Director, Student Success, or nominee;
  - (n) General Manager, Student Guild, or nominee;
  - (o) Student Associations Manager, or nominee;
  - (p) a nominated member of each formally constituted student organisation;
  - (q) the elected higher degree research candidate member of Academic Committee, *ex officio*;
  - (r) the elected coursework postgraduate student member of Academic Committee, *ex officio*;
  - (s) one elected undergraduate student member of Academic Committee, nominated by the currently serving undergraduate student members of Academic Committee;

- (t) the currently serving First Peoples student member of Academic Committee, *ex officio*;
- (u) the currently serving student members on Learning and Teaching Committee, *ex officio*
- (v) the currently serving student members on Equity, Diversity and Inclusion Committee, *ex officio*;
- (w) one student member of the HDR Candidate Representative Consultative Committee, *ex officio*;
- (x) the currently servicing student members on Academic Policy Steering Group, *ex officio*; and
- (y) the SESC shall reserve the option of co-opting additional members to the Committee where this may be deemed appropriate to broaden perspectives.

### **RIGHTS OF AUDIENCE AND DEBATE**

- 5 The following persons shall have rights of audience and debate:
- (a) Vice President (Advancement), or nominee;
  - (b) Dean, Sustainability Development Goals Performance; or nominee
  - (c) Deputy Registrar, Student Life
  - (d) Student Life Directors, or nominees.

### **TERMS OF OFFICE**

- 6 All members, who are not *ex officio* members of the Committee or student representatives, shall be appointed for a term of office of two years, up to 31 December of the relevant anniversary year.
- 7 Nominated student representatives shall be appointed for a term of office for one year up to 31 December of the relevant anniversary year.
- 8 All appointed members shall be eligible for re-appointment; but not normally for more than two successive terms.

### **CHAIRPERSON**

- 9 The Chairperson of the Committee shall be the Registrar, Student Life. The standing Deputy Chair shall be the Deputy Registrar, Student Life.
- 10 The Chairperson shall exercise discretion in circumstances to accommodate flexible representation of student membership.

### **SECRETARY**

- 11 The Registrar, Student Life will appoint the secretary of the Committee.

### **MEETINGS**

- 12 The Student Experience Sub-Committee shall meet as required and not less than five times every calendar year.
- 13 The Committee shall have the authority to invite, from time to time, other persons to attend particular meetings, to advise the Committee, or to participate in debate on particular matters.

### **WORK PLAN**

- 14 The Committee will prepare an annual Work Plan, for review and proposed endorsement by Learning and Teaching Committee, prior to the Plan's scheduled commencement.

### **REPORTING**

- 15 The Committee shall report its activities to Learning and Teaching Committee. The Committee will provide an Annual Report to Learning and Teaching Committee.
- 16 The Committee shall undertake a review of this Constitution, in conjunction with the preparation of the annual report, and propose to Learning and Teaching Committee any amendments considered necessary to ensure the Constitution remains current.