

## Guidelines to consume or supply liquor on campus

The University Site Policy regulates the availability of alcohol on University Campuses, and permission is required to bring, keep or consume alcohol on campuses irrespective of whether this is covered by licensing arrangements. Permission must be obtained from your Head of Department/Element.

All events must have a COVID safe events plan and appropriate security arrangements to manage the provision of alcohol.

### Responsible Service of Alcohol

The University requires that where alcohol is provided to patrons it is done so in a responsible manner. It is therefore a requirement that where alcoholic drinks are served, patrons are also provided with low and non-alcoholic drink options, water and food items.

### External Catering

Before booking any catering, the organiser must first ensure they have sought and received the relevant permission, and advised security and Campus Life that alcohol is to be served in the venue

When engaging an external caterer they are required to provide a liquor license (if serving or selling alcohol). Evidence meeting these requirements are to be obtained and held on record by the organiser for each event.

The caterer must comply with all requirements of the liquor act. E.g. Have at least one person with RSA qualifications at each point where alcohol is distributed.

### Internal events

If an internally run private event (by invitation only) and alcohol is being provided (not being sold or included in a ticketed price) a liquor license is not required. RSA qualifications however are required at each point liquor is supplied free of charge

An internal event means:

- there should be no cover charge
- you will not derive a direct or indirect financial benefit; and
- liquor is not supplied to gain or keep custom or other commercial advantage.
- Water and low/non alcoholic beverages must be provided
- Food/catering must also be provided from a HACCP approved supplier (this can include Woolworths/Coles)

### Non-Profit Organisations

A non-profit organisation holding a low risk fundraising event does not need a community liquor permit to be able to sell or supply alcohol at their event, on the basis that

- all net proceeds used for the benefit of the group/community.
- the sale of liquor ancillary to the fundraising event.
- liquor is sold for a period of 8 hours or less and between 7 am and midnight.

Although a community liquor permit is not required, the following restrictions apply:

- RSA qualifications are required at each point liquor is dispensed
- liquor must be sold by an RSA certified adult, in an open container and for consumption at the event only
- RSA certified staff must check IDs on all minors in attendance
- the entity must ensure the sale of liquor does not create an unsafe environment at the event
- liquor must not be sold or supplied in a way that encourages rapid or excessive consumption
- liquor must not be sold or supplied to minors or patrons who are unduly intoxicated or disorderly.
- Water and low/non alcoholic beverages must be provided
- Food/catering must also be provided from a HACCP approved supplier (this can include Woolworths/Coles)

If you do not meet any of the above categories than a community liquor permit will need to be obtained. Further information can be found at <https://ablis.business.gov.au/service/queensland/community-liquor-permit/35388>