

## Introduction

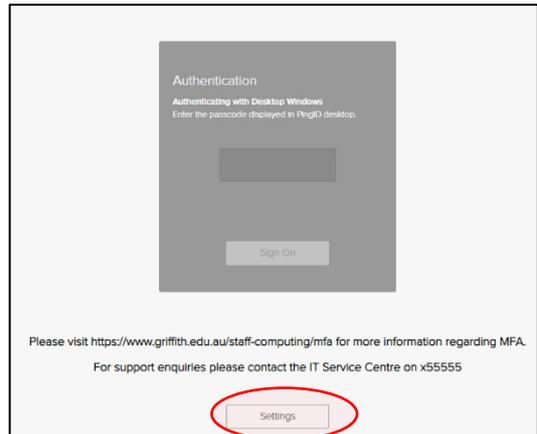
Griffith has introduced MFA to ensure the security of your information by adding an additional layer of authentication to your Single Sign-On. PingID is the MFA tool used by Griffith. This guide shows how to install and setup MFA on your Android as an additional device.

- 1 On your computer Login to **MyGriffith** at <https://my.griffith.edu.au> using your Griffith credentials.



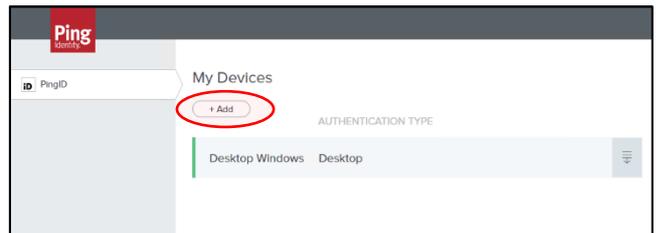
The image shows a red login form titled "Griffith Single Sign-On". It has two input fields: "Username" and "Password". Below the fields is a "Login" button with a right-pointing arrow.

- 2 When the Authentication screen opens, select **Settings**. You will see a similar screen depending on the device that you have previously set up with MFA.



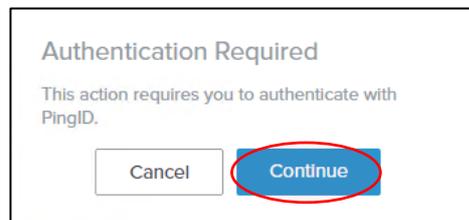
The image shows an "Authentication" screen. It says "Authenticating with Desktop Windows" and "Enter the passcode displayed in PingID desktop." There is a "Sign On" button. At the bottom, there is a "Settings" button circled in red. Below the screen, there is a link to "https://www.griffith.edu.au/staff-computing/mfa" and contact information for the IT Service Centre.

- 3 On **My Devices** page, select **+Add** to set up an additional device.

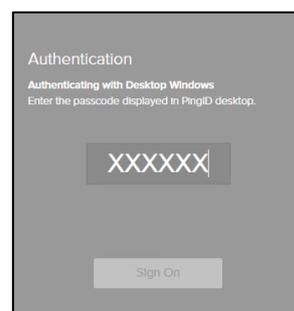


The image shows the "My Devices" page in the PingID app. It has a "+ Add" button circled in red. Below it, there is a table with columns "id", "Authentication Type", and "Desktop Windows". The "Authentication Type" column shows "Desktop".

- 4 Authentication Required screen will appear, select **Continue** and completed MFA Authentication with your primary device.

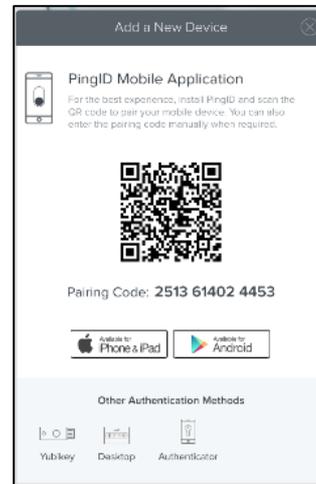


The image shows an "Authentication Required" screen. It says "This action requires you to authenticate with PingID." There are two buttons: "Cancel" and "Continue", with "Continue" circled in red.

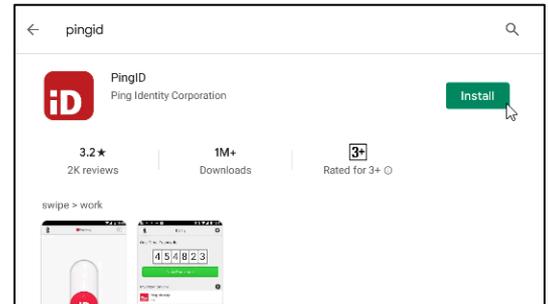


The image shows an "Authentication" screen. It says "Authenticating with Desktop Windows" and "Enter the passcode displayed in PingID desktop." There is a passcode input field with "XXXXXX" and a "Sign On" button.

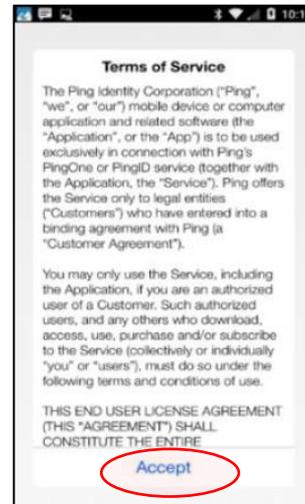
5 The **Add a New Device** window will open, now go to your Android device.



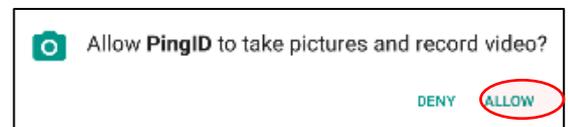
6 From the **Google Play Store** Install the **PingID** app



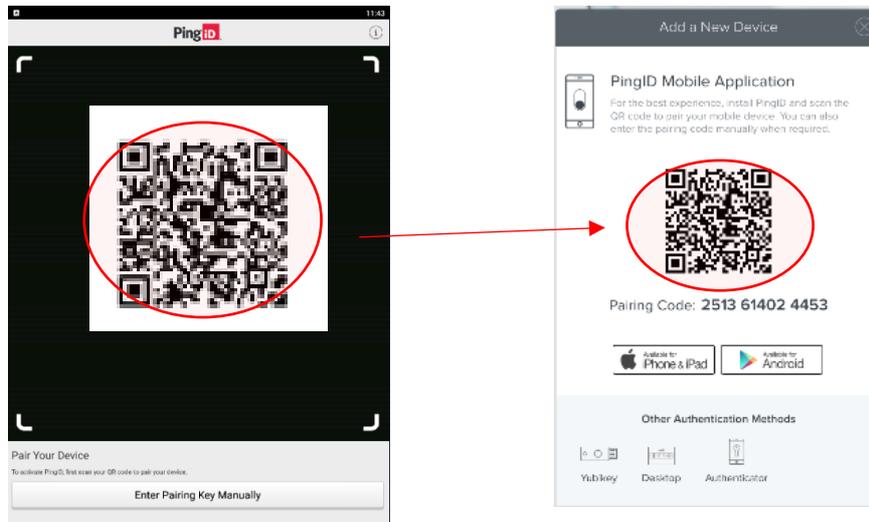
7 On you Android device Open the PingID App the first time you do this you will be asked to accept the terms of service. Select **Accept**



8 You may need to **Allow** PingID to use device resources

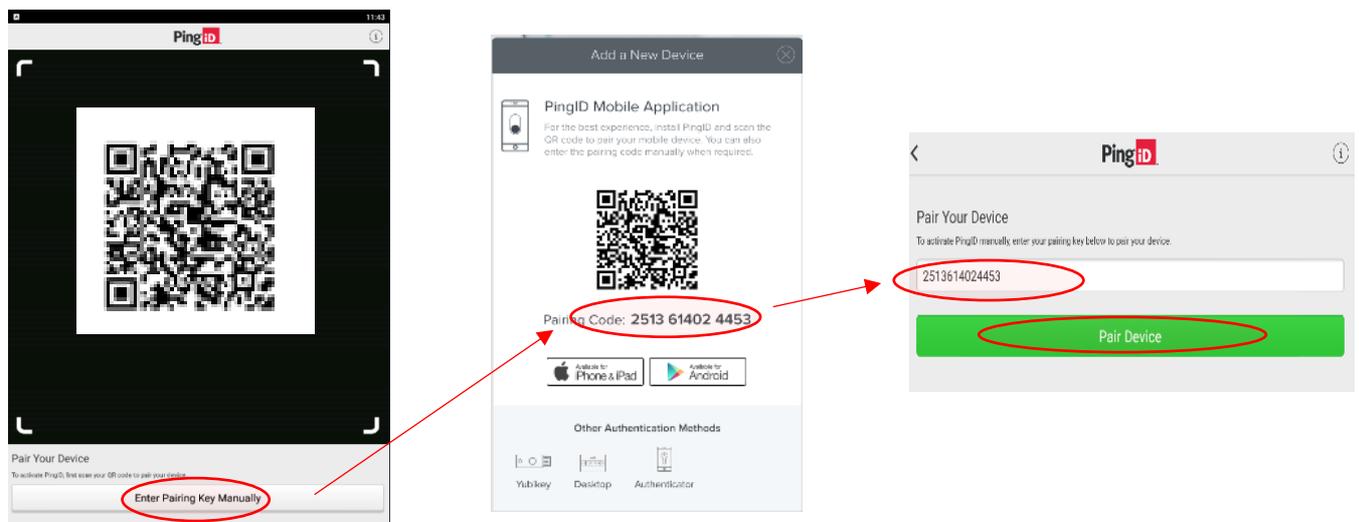


- 9 On the Android device either:
- A. Scan the QR code from the **Add a New Device** window on the computer or



OR

- B. Select **Enter Pairing Key Manually** > Enter the Pairing Code from the **Add a New Device** window on the computer > select **Pair Device**



- 10 Complete the setup by entering a profile name > select **Done**

