

*In preparation for a Queensland Health placement, you must complete the student orientation requirements and Checklist prior to attending any Queensland Health hospital or health service facility.*

## How do I complete the Queensland Health Student Orientation Requirements?

[Queensland Health Student Preparation for Clinical Placement](#) You will find all the necessary information via this link.

### Student Orientation Checklist

Requires you to review the student orientation requirements section on the Department of Health website prior to your placement.

Please ensure that you have read and understood all components before completing the checklist. Please tick the boxes on the form to indicate the areas you have read and understand. By ticking these boxes, you are agreeing to comply with the policies and requirements of each essential placement requirement.

<b>Legal Checks</b>	<p><b>Check box and add Date of check and expiry required for</b></p> <p>National Police Certificate Working with children check ("Blue Card")</p> <p>Other requirements Aged Care criminal history check, NDIS worker screening check and corrective services criminal history check are only required if this has been communicated to you by your Placement Officer.</p>																
<b>Immunisation evidence and infection control</b>	<p><b>Check box and add Date of vaccination and add to comment – serology if your evidence is serology</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Specified vaccine preventable diseases</a></li> <li>• <a href="#">Providing Evidence</a></li> <li>• <a href="#">Tuberculosis Risk Assessment Form for Students</a></li> </ul>																
<b>Online Learning / Orientation modules</b>	<p><b>Check box – All mandatory orientation as per <a href="#">Queensland Health Human Resources Policy Mandatory Training G6 (QH-POL-183)</a></b></p> <p>To enrol into a course, please access <a href="#">iLearn</a> website and search "Queensland Health Mandatory Training" <a href="#">Students</a> are required to complete:</p> <table border="1"> <thead> <tr> <th>iLearning Module</th><th>Frequency</th></tr> </thead> <tbody> <tr> <td>Welcome to Queensland Health</td><td>once only</td></tr> <tr> <td>First Nations - Cultural Safety and Equity in Healthcare</td><td>once only</td></tr> <tr> <td>Keeping You Safe</td><td>once only</td></tr> <tr> <td>Working Ethically</td><td>annually</td></tr> <tr> <td>Keeping our Organisation Safe</td><td>annually</td></tr> <tr> <td>Recognise, Respond, Refer' - (domestic and family violence training)</td><td>3-Year expiry</td></tr> <tr> <td>First-Response Evacuation Instructions (FREI)</td><td>2-year expiry</td></tr> </tbody> </table>	iLearning Module	Frequency	Welcome to Queensland Health	once only	First Nations - Cultural Safety and Equity in Healthcare	once only	Keeping You Safe	once only	Working Ethically	annually	Keeping our Organisation Safe	annually	Recognise, Respond, Refer' - (domestic and family violence training)	3-Year expiry	First-Response Evacuation Instructions (FREI)	2-year expiry
iLearning Module	Frequency																
Welcome to Queensland Health	once only																
First Nations - Cultural Safety and Equity in Healthcare	once only																
Keeping You Safe	once only																
Working Ethically	annually																
Keeping our Organisation Safe	annually																
Recognise, Respond, Refer' - (domestic and family violence training)	3-Year expiry																
First-Response Evacuation Instructions (FREI)	2-year expiry																

<b>Compliance</b>	<p><b>Check box to confirm that you have read and understood these compliance documents.</b></p> <ul style="list-style-type: none"> <li>• Code of Conduct and cultural practices</li> <li>• Privacy, Confidentiality and documentation</li> <li>• Infected health care worker</li> </ul> <p><a href="#">Queensland Health Student Preparation for Clinical Placement</a></p>	<b>How do I complete</b>
-------------------	--	--------------------------

## How to complete the Queensland Health Student Orientation Checklist?

- Please download the form from the Qhealth website [Queensland Health Student Orientation Checklist](#)
- Complete the Legal Checks, Immunisation Evidence, Online Learning/Orientation Modules, and complete the compliance information by ticking the boxes and typing the completion dates into the document.
- Certification/declaration requires you to insert your full name, course and education provider (Griffith University) onto the form. This can be completed electronically.
- The checklist must be uploaded to Sonia under the Check tab.

*For more information contact the Health Placement Support Hub on: 07 5552 9480 or email [healthplacementsupport@griffith.edu.au](mailto:healthplacementsupport@griffith.edu.au). Visit the [Health Placement Support Hub](#) Website*