

Request Date:	
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Once completed, please return this form to cmrc@griffith.edu.au along with a copy of your CV, and passport if travelling internationally.

Volunteer Details

Please ensure that all fields below are completed:

Given Name(s)			
Family Name			
Date of Birth			
Citizenship			
Home Address	Country:	State:	Postcode:
Mailing Address			
<input type="checkbox"/> As Above	Country:	State:	Postcode:
Email			
Telephone			
Mobile/ Cell Phone			

Home Institution	
Current Degree	
Country	

Placement/ Project Details

School/Centre/Institute/Element	Coastal and Marine Research Centre (ECM)
Primary Campus Location:	<input type="checkbox"/> Gold Coast <input type="checkbox"/> Nathan <input type="checkbox"/> Other: _____
Preferred Start Date: <i>This should be the first day of your placement</i>	
Preferred End Date: <i>This should be the last day of your placement</i>	
Do you have a preferred supervisor? <i>Please advise:</i>	
Do you have a preferred research topic? If so, please advise below:	
<input type="checkbox"/> The volunteer consents to their personal information being collected, used and disclosed (including to third-parties) for the purpose of facilitating this volunteering opportunity, and otherwise handled in accordance with Griffith's Privacy Plan (available at: https://www.griffith.edu.au/about-griffith/corporate-governance/plans-publications/griffith-university-privacy-plan).	

We will endeavour to place you in your preferred program but cannot guarantee that first preferences will be allocated.

FREQUENTLY ASKED QUESTIONS

What kind of project can I undertake?

Volunteers can participate in work on research projects and/or Coastal and Marine Research Centre community engagement programs such as [Coast Ed](#).

You are welcome to approach one of our [Researchers](#) or Teams about developing a tailored project.

Is this a paid position?

Volunteer opportunities at the Coastal and Marine Research Centre are unpaid appointments.

Am I covered by insurance?

Griffith University insurance policies do not recognise volunteers under our travel and/or liability premiums.

Volunteers must ensure that their home organisation provides an appropriate level of cover for their time at Griffith. Please ensure that information regarding these premiums is provided as part of your application.

What should I bring?

Speak to your supervisor about the requirements of your project.

The Coastal and Marine Research Centre will provide you with a desk space, University email account/ system login and internet access. Speak to your supervisor if you require specific equipment or software for your work.

Volunteers are strongly advised to bring their own laptops for projects involving a lot of computer work. A university computer may be allocated if available, but this cannot be guaranteed.

Can I use my own vehicle?

You are not permitted to use your own vehicle for field work. Please meet on campus and travel to the location with a staff member, using a University vehicle. Public transport may be used in some cases.

Where can I park?

For information about parking on campus, please visit the [Parking at Griffith webpage](#).

Where can I stay while working?

Volunteers are expected to arrange their own accommodation.

Griffith University offers a number of on-campus, homestay and partnered accommodation services. For more information, visit the [Accommodation webpage](#). Please note that some of these services do not offer short-stay (under 6 month) arrangements and may only be available to students enrolled directly through the University. The Griffith [Student Guild](#) also provides [listings of available shared and private accommodation options](#), in addition to being an excellent resource for finding activities and community groups.

If needed, you can contact local motel or hostel/ backpackers' accommodation in Southport as a temporary measure until something more permanent is found.

I'm coming from overseas

Please visit the [Griffith University International Student Arrivals webpage](#) to learn more about current travel policies, insurance requirements and other information to help plan your move to Australia.

International visitors will need to apply for a suitable visa to volunteer with Griffith University. Information on visa types and how to apply is available online via the [Department of Home Affairs](#) website.

Visa application costs are not covered by the Coastal and Marine Research Centre or Griffith University. We advise that you wait for confirmation of your placement before proceeding with a visa application.

International volunteers are strongly advised to arrange an [Australian SIM card and mobile phone plan](#) in order to make and receive calls while in Australia.