

Compliance Checklist

Griffith University Annual Report 2017

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	<ul style="list-style-type: none"> A letter of compliance from the accountable officer or statutory body to the relevant Minister/s 	ARRs – section 7	P. 6
Accessibility	<ul style="list-style-type: none"> Table of contents Glossary 	ARRs – section 9.1	Inside front cover P. 17
	<ul style="list-style-type: none"> Public availability 	ARRs – section 9.2	Back cover
	<ul style="list-style-type: none"> Interpreter service statement 	<i>Queensland Government Language Services Policy</i> ARRs – section 9.3	Inside front cover
	<ul style="list-style-type: none"> Copyright notice 	<i>Copyright Act 1968</i> ARRs – section 9.4	Back cover
	<ul style="list-style-type: none"> Information Licensing 	<i>QGEA – Information Licensing</i> ARRs – section 9.5	N/A
General information	<ul style="list-style-type: none"> Introductory Information 	ARRs – section 10.1	PP. 2-5
	<ul style="list-style-type: none"> Agency role and main functions 	ARRs – section 10.2	PP. 7-14, 105-116
	<ul style="list-style-type: none"> Operating environment 	ARRs – section 10.3	PP. 16-48
Non-financial performance	<ul style="list-style-type: none"> Government's objectives for the community 	ARRs – section 11.1	P. 15
	<ul style="list-style-type: none"> Other whole-of-government plans / specific initiatives 	ARRs – section 11.2	N/A
	<ul style="list-style-type: none"> Agency objectives and performance indicators 	ARRs – section 11.3	PP. 2-5, 16-48, 105-116
	<ul style="list-style-type: none"> Agency service areas and service standards¹ 	ARRs – section 11.4	PP. 2-5, 16-48, 105-116
Financial performance	<ul style="list-style-type: none"> Summary of financial performance 	ARRs – section 12.1	PP. 49-50
Governance – management and structure	<ul style="list-style-type: none"> Organisational structure 	ARRs – section 13.1	P. 7
	<ul style="list-style-type: none"> Executive management 	ARRs – section 13.2	PP. 8-10
	<ul style="list-style-type: none"> Government bodies (statutory bodies and other entities) 	ARRs – section 13.3	P. 14
	<ul style="list-style-type: none"> Public Sector Ethics Act 1994 	<i>Public Sector Ethics Act 1994</i> ARRs – section 13.4	P. 14
	<ul style="list-style-type: none"> Queensland public service values 	ARRs – section 13.5	N/A

Compliance Checklist

Summary of requirement		Basis for requirement	Annual report reference
Governance – risk management and accountability	• Risk management	ARRs – section 14.1	P. 13
	• Audit committee	ARRs – section 14.2	P. 11
	• Internal audit	ARRs – section 14.3	P. 12
	• External scrutiny	ARRs – section 14.4	P. 12
	• Information systems and recordkeeping	ARRs – section 14.5	P. 14
Governance – human resources	• Workforce planning and performance	ARRs – section 15.1	P. 13
	• Early retirement, redundancy and retrenchment	Directive No.11/12 <i>Early Retirement, Redundancy and Retrenchment</i> Directive No.16/16 <i>Early Retirement, Redundancy and Retrenchment</i> (from 20 May 2016) ARRs – section 15.2	N/A
Open Data	• Statement advising publication of information	ARRs – section 16	data.qld.gov.au Inside front cover
	• Consultancies	ARRs – section 33.1	data.qld.gov.au Inside front cover
	• Overseas travel	ARRs – section 33.2	qld.gov.au/data Inside front cover
	• Queensland Language Services Policy	ARRs – section 33.3	N/A
Financial statements	• Certification of financial statements	FAA – section 62 FPMS – sections 42, 43 and 50 ARRs – section 17.1	P. 99
	• Independent Auditor's Report	FAA – section 62 FPMS – section 50 ARRs – section 17.2	PP. 100-104

FAA *Financial Accountability Act 2009*

FPMS *Financial and Performance Management Standard 2009*

ARRs *Annual report requirements for Queensland Government agencies*