

### What this information sheet covers:

- the University's terms for academic standing and exclusion
- the different risk levels associated with academic standing
- what it means for a student to be at risk of losing good academic standing
- how to appeal a decision of exclusion

### What is Academic Standing?

Griffith University uses the term "Academic Standing" to describe how well you are performing in your academic studies at the University.

The University assesses a student's level of risk of maintaining good academic standing using the following colour coding system:

- Green: Good academic standing
- Blue: Low risk to maintenance of good academic standing
- Amber: Medium risk to maintenance of good academic standing
- Red: Significant risk to maintenance of good academic standing and under consideration for exclusion from the University.

Figure 1 of this information sheet explains the academic benchmarks for each academic standing status.

### What is good academic standing?

Students are considered to have good academic standing (green) if they

- successfully complete 50% or more of the credit points in which they are enrolled and
- maintain a cumulative career Grade Point Average (GPA) of at least 3.5

### What is cumulative career GPA and why is it important to me?

Your cumulative career GPA is calculated by summing your grades in all attempts at all courses you have enrolled in at Griffith at a particular academic career level (ie undergraduate or postgraduate coursework). For example, if you have enrolled in more than one bachelor program while at Griffith, the results in both your current Griffith bachelor program and any other Griffith bachelor program(s) that you have attempted will be used to determine your cumulative career GPA.

Your cumulative career GPA is important because it is used to determine your current academic standing. Your performance in other Griffith programs at the same career level will be included in calculations to determine your current academic standing.

### What does it mean to be "at risk" of losing good academic standing?

When your GPA falls below a certain level, the University recognises that you may be in danger of not performing successfully in your studies.

The University considers you may be at risk of losing your good academic standing (Green) if you:

- Fail to complete assessment items
- Perform poorly in assessment items
- Have an academic standing status of blue, amber or red and your academic performance fails to improve.

### How does the University support students "at risk"?

The University makes systematic assessments of student performance at least twice each semester: prior to week 8 and at the end of semester.

If you are deemed to be at risk, you may be referred to the following sources of assistance in order to improve your academic standing: the University's Learning Services, the Counselling Service and the academic staff responsible for your program.

### What is exclusion?

If your academic performance does not improve, you could eventually be excluded. A student who is excluded is not permitted to attend classes or undertake study in the program from which they were excluded or in any other University program (including non-award programs).

A student may be eligible for exclusion if they have:

- a cumulative career GPA of less than 3.5 at the end of a semester/teaching period and previously been assessed as having an academic standing status of Amber at least once in their current academic career
- failed the same course 3 times
- failed one or more designated courses.

For further information refer to the [Academic Standing, Progression and Exclusion Policy](#).

### Can I ask for a review or appeal a decision to exclude me?

Yes. If you feel that you have wrongly been excluded, contact the Program Director first to make sure you understand the decision. If you are still unhappy with the decision, you may apply for a review of this decision to the Dean (Learning & Teaching) within 10 working days of being notified of the decision to exclude you. Requests for a review are made using the [Review of a Decision Form](#) on the [Student Forms](#) webpage and must follow the [Student Review and Appeals Policy](#).

If you are not happy with the outcome of the review you may lodge an appeal against exclusion to the University Appeals Committee within 10 working days of being notified of the review decision, using a new [Review of a Decision Form](#) and following the University's [Student Review and Appeals Policy](#).

### Is there any further avenue for having a decision reviewed?

Yes. If the decision cannot be appealed (as is the case for readmission following exclusion) or if you are dissatisfied with the outcome of the Step 3 process for decisions to exclude, then you may lodge a complaint with the [Queensland Ombudsman](#).

### Can I recommence study once I have been excluded?

You may not recommence study until at least one (1) year has passed since you were excluded.

An application for readmission or for admission into a new program should be made at least three (3) months prior to the commencement of the semester in which you want to resume study.

You should be aware that applications for readmission following exclusion or for admission into a new program are not automatically approved. For further details refer to the University's [Academic Standing, Progression and Exclusion Policy](#).

If your application for readmission following exclusion is not approved, and you disagree with this decision, you should contact the Program Director first to make sure you understand the decision. If you are still unhappy with the decision, you may apply for a review of this decision within 10 working days of receiving advice about the decision to refuse your application for readmission. Requests for a review are made to the Dean (Learning & Teaching) using the [Review of a Decision Form](#) on the [Student Forms](#) webpage and must follow the [Student Review and Appeals Policy](#). The Dean (Learning & Teaching)'s decision is final, and there is no further internal appeal process.

Figure 1: Academic Standing Barometer

