A full list of funding providers and research grants has been migrated from RIMS into Elements, enabling you to link a grant or funded project to a research output (where applicable). A grant or project can be linked to a research output in two ways:

1. For a manually added research output, the grant can be linked when the output is manually added and saved
2. For an existing record, the grant can be added as a link

**Link a grant when adding a manual record**

**STEP 1**

Log in to [Symplectic Elements](#) using your Griffith University login details. The landing (Home page) page will display your name and basic profile information.

**STEP 2**

Select + add on the home page.
STEP 3
Follow the steps detailed in the [Manually Add Publication](#) guide to add a new publication, ensuring you save the record.

STEP 4
The Link funding page displays. A list of all grants is displayed by default. If necessary, use the Filters to set criteria to further filter the list.
STEP 5
Click the checkbox of the relevant grant, and click the Link Selected button.

Click Done.

STEP 6
A “Thank you” message confirms the publication has been successfully linked to funding.
Link a grant to an existing record

**STEP 1**
Log in to [Symplectic Elements](#) using your Griffith University login details. The landing (Home page) page will display your name and basic profile information.

**STEP 2**
Click the **publications** hyperlink on your **Home** page to locate the required publication.
STEP 3

Select the publication by clicking the relevant publication title from the publication list.

STEP 4

The publication details display.
STEP 5
Select Grant from the Create links drop-down list.

STEP 6
The Link funding page displays. A list of all grants is displayed by default. If necessary, use the Filters to set criteria to further filter the list.
STEP 7
Click the checkbox of the relevant grant, and click the Link Selected button.

Click Done.

STEP 8
The Links section of the record now shows the linked grant.