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## 26.00 Loose Furniture & Equipment

### 26.01 Generally

Unless otherwise noted on the SDFs, all loose furniture and equipment shall be supplied and installed by GU under a separate contract to the main building contract.

Furniture (e.g. chairs, seats, work stations, tables etc.) is generally to be of a quality suitable for 'heavy duty commercial' use, with a minimum warranty of five (5) years.

The Head Consultant or Contractor shall prepare a furniture layout drawing and a 'Colours & Finishes Board' which includes the furniture finishes for presentation to CLF.

User requirements for new furniture will be advised to OFM and described on project SDFs.

Furniture purchased shall comply with the 'Furniture found on the OFM web page at <http://www.griffith.edu.au/ofm/services>.

### 26.02 Specialist Furniture

In some areas (e.g. executive areas, areas requiring a corporate image, Research Centres, Learning Centres, Laboratories, Cafes etc.) 'specialist' furniture, other than that described on the web page may be required.

Selections are to be approved by CLF.

### 26.03 Furniture Suppliers

Furniture shall be purchased only from suppliers approved by CLF and who are pre-qualified under the Queensland Government State Purchasing Policy (QGSP) to supply furniture to Queensland Government Departments and other entities who fall under the jurisdiction of the QGSP.

For any other suppliers, competitive quoting procedures (in accordance with the QGSP) will apply. Current acceptable suppliers and suppliers previously used by the University, are listed on the CLF web page.

### 26.04 Timber Furniture Requirements

Timber furniture includes items manufactured from timber or melamine veneered MDF board and metal, such as office work stations (GU Standard Detail Drawing GSD-407), mobile drawer units (GU Standard Detail Drawing GSD-408), tables, trolleys, etc.

MDF board used in furniture items shall be 'E Zero' board, and the selection of all materials used shall comply with the requirements of Section [3.00 Designing for Sustainability](#).

Furniture shall generally be finished in Laminex Select 'Beech' melamine with matching 2mm ABS edging. In some circumstances graded Tasmanian Oak veneer with matching 2mm solid flat and arised edging shall be GECA ,FSC and AFS/PEFC certified.

All large meeting tables are to have a Laminex Select 'Beech' melamine finish. Melamine finishes to computer benches shall as approved by CLF.

Work surfaces (e.g. work stations, desks, computer benches) shall be 720mm above finished floor level, unless otherwise required.

Generally, horizontal timber spans (>800mm) and gable supports shall be 25mm thick, with other vertical panels 18mm thick.

SHS metal framing and legs shall have 2mm minimum thick walls with a black powder coated finish, and the foot of each leg shall be fitted with a black plastic slide.

### **26.05 Chairs**

This clause provides requirements for task chairs, visitor chairs, meeting chairs, seminar chairs, waiting chairs etc.

Chairs selected for general use must be available for a minimum of five years so replacements can be purchased.

All office task chairs and chairs used for computers are to be fully ergonomic gas lift chairs on castors.

Office task chairs shall have adjustable backs, and seat and back tilt. Arms are not recommended.

Chairs with adjustable lumbar support to backs, adjustable arms and large seats and backs will be supplied to individuals if required (requirement to be confirmed by CLF).

Chairs, including fabrics, will generally be suitable for '*heavy-duty commercial*' use. Ergonomic task chairs will have a 'Furntech/AFDI' Level 6 certificate of assessment.

Upholstery fabrics shall be selected to disguise stains, therefore light colours are to be avoided. Patterns and/or textures are preferable. Preference is to be given to fabrics where the fibre is produced from a recyclable or renewable resource. Acceptable fabrics are nominated in the 'Furniture Standards' on the CLF web page.

Chair arms are not to be fabric-upholstered.

Chairs used in teaching areas will not be fully upholstered, but upholstered seat and back pads may be used.

Visitor, waiting and lounge chairs shall be selected in consultation with and to the approval of CLF.

### **26.06 Seminar Room Furniture**

Tables shall be a general purpose type 600 x 1200mm, and two (2) shall be adjustable for wheelchair use.

Chairs to Seminar/Tutorial Rooms shall be 'Sebel Progress' polypropylene stackable chairs (no upholstery) in standard colours.

### **26.07 Learning Centre Furniture**

The selection and colours for Learning Centre furniture shall be coordinated with the overall design, and in consultation with CLF.

Loose tables to the Open Access Computer Work Area shall be selected or designed to suit the overall style and theme of the 'built-in' fittings.

Tables for Group Study Spaces shall be similar to Seminar Rooms.

All chairs other than computer chairs shall be stackable partly upholstered chairs.

**26.08 External Furniture**

External furniture may be loose if the area is secured, otherwise it shall be fixed.

External furniture shall generally be limited to tables and chairs or benches.

Chairs shall be anodised aluminium or UV stable polypropylene, and shall be self-draining.

Table tops shall be resistant to water, heat, abrasion, cigarette burn and UV light.

Framing to tables and chairs shall be welded and not screw fixed.

**26.09 Metal Furniture**

Metal furniture shall comprise filing cabinets (2, 3 or 4 drawer), storage cupboards, shelving units or lockers.

All metal furniture shall have a powdercoat finish with minimum five (5) year warranty for both furniture and finish.