

GRIFFITH SCIENCES THESIS AND CANDIDATURE REVIEW MILESTONE

Candidates commencing in a HDR program from 1 January 2017 are required to complete the Thesis and Candidature Review Milestone within the period of 2.5 years – 3 years of candidature for full time PhD candidates and 1.5 years for MPhil candidates in lieu of the Mid-Candidature Milestone. Current candidates who are **not confirmed** as at 1 January 2017 are also required to complete this milestone **in lieu** of the current Mid-Candidature Milestone.

This milestone has been introduced to provide HDR candidates with constructive feedback in the final months before thesis submission. It should be interpreted as a formative review of the work completed towards the thesis and an important opportunity for HDR candidates and their supervisors to gather feedback before finalising thesis submission.

As part of the Griffith Sciences Thesis and Candidature Review Milestone, candidates are required to prepare and present a seminar and to complete a number of documents.

Seminar Component

- Meet with your Principal Supervisor to arrange a seminar date;
- Panel members will be HDR Convenor as Chair, supervisory team members and an independent academic panel member who is familiar with the field of research;
- Seminar presentation should be approximately 30 minutes with additional time for discussion with panel members;
- Guidelines and Presentation format are outlined in the Griffith Sciences Thesis and Candidature Review Milestone Report.

Written Component

The following documents are to be uploaded two weeks prior to the scheduled seminar via myGriffith > myResearch

- State of Progress Chart
- Completion Plan
- Thesis and Candidature Review Milestone Candidate Statement

In addition, you are required to complete the Griffith Sciences Higher Degree Research Thesis and Candidature Review Milestone Report and forward to your Principal Supervisor two weeks prior to the seminar presentation. This document can be downloaded at

<https://www.griffith.edu.au/griffith-sciences/research/hdr-candidature>

Milestone Outcomes

The Chair will facilitate the provision of feedback by the review panel immediately following the presentation and will complete a report detailing the feedback. Any further action required to address issues or concerns with the research project and progress towards completion will be detailed in the report. Recommended outcomes will be one of the following –

- Milestone has been satisfactorily completed

- Milestone has been completed with conditions, eg re-work of a chapter in line with panel feedback
- Milestone has been completed with the recommendation that the candidate be placed Under Review to ensure appropriate support and guidance is offered to assist in the successful completion of the thesis. Please refer to <https://www.griffith.edu.au/higher-degrees-research/current-research-students/candidature/requirements/under-review-status> for further information on the Under Review Status. This status is a supportive measure to benefit the candidate by formulating a plan of action to overcome any issues that may be impeding progress towards thesis submission.

You should carefully read the Griffith Graduate Research School Thesis and Candidature Review Milestone web site, <https://intranet.secure.griffith.edu.au/research/griffith-graduate-research-school/milestones>

Please take note of the *Time frames for completing the Thesis and Candidature Milestone Seminar* section in the Griffith Graduate Research School document.

3 July 2017

Updated February 2019