

How to...

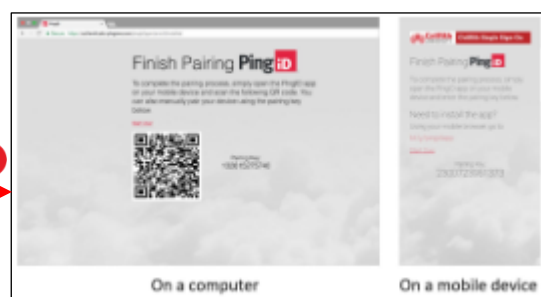
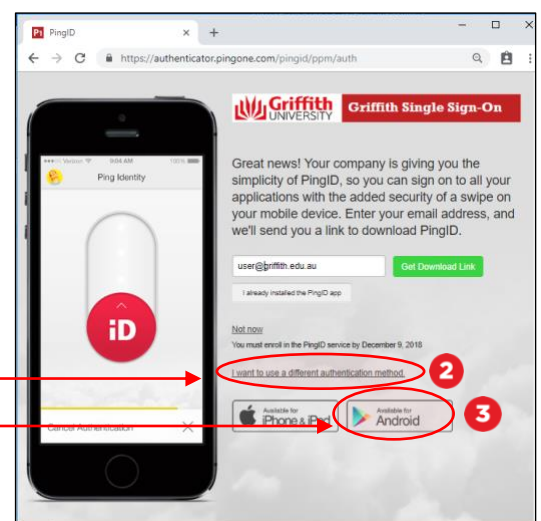
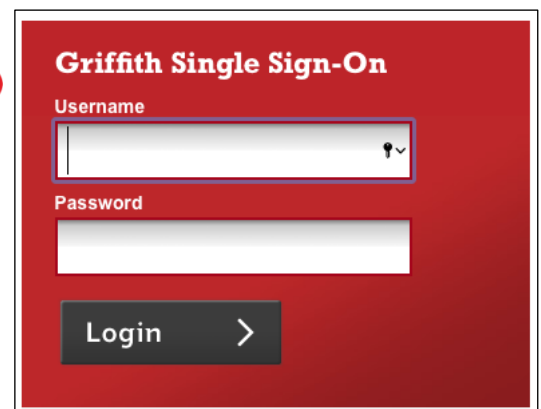
Install PingID for Multi-Factor Authentication on an Android Device

Introduction

Multi-factor authentication (MFA) is a way to ensure our accounts are highly-secured with multiple layers of security. PingID is the tool Griffith uses to enable MFA. This guide will show you how to install PingID on an Android device.

Step 1: Install the PingID app on your device

- 1 Login to the staff portal through a browser on your computer using your Griffith credentials.
- 2 At the PingID registration screen, select **I want to use a different authentication method**.
- 3 Download the **PingID app** using one of the following options on your Android device:
 - Through the Google Play Apps Store
 - Select the link **Available for Android** on the **PingID registration screen**
 - Enter your email address at the **PingID registration screen** to receive a link via email to download the app.
- 4 Go back to the PingID registration screen (as at step 1.2) and select **I already installed the PingID app**. Examples of the pairing or QR code will appear dependent on your browser.



5 Once the PingID app is installed, open it on your device. The first time you do this you will be asked to accept the terms of service. Select **Accept**.

6 Allow notifications, location and camera access for PingID. Tap **understand** and accept all **PingID permission requests** when prompted. Select **Allow** then **OK**.

7 From the **PingID app** on your device, point your device at the **QR code** on your browser on your computer to scan it.

8 If you are unable to scan the QR code, select **Enter the Pairing Key Manually** shown on the registration page.

If the pairing is successful a green success mark will appear, and the **Complete Your Profile** screen will open automatically.



Step 2: Complete your PingID profile

- 1 Enter a nickname for your profile and select **Done**.
- 2 The PingID app screen will show the one-time passcode number and your organisation name in the organisation list.
- 3 An authentication request is generated immediately. To complete the pairing process, follow the authenticate method on your device (swipe or touch to use your fingerprint depending on your settings).
- 4 A green checkmark confirming authentication will appear. Close this screen and your device will open the required resource page.
- 5 You will receive an email from PingID letting you know a new authentication device has been added to your account.

