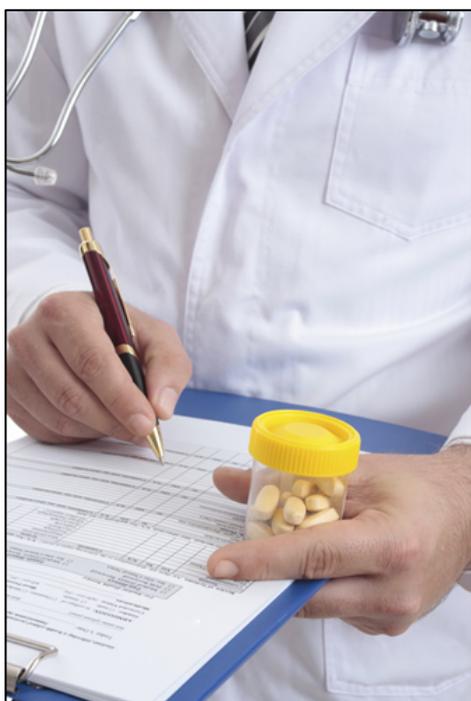


# Clinical Privileging (Credentialing)

Updated June 2015

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## Overview

Any Griffith University staff member or student who intends to provide clinical care under the auspices of Griffith University (see **Work under the auspices of Griffith University** below) must first be Clinically Privileged (Credentialed) by the University. In addition to the provision of clinical care/service this also applies when research involves the provision of clinical care/service to research participants (such as comparing an experimental treatment to an established treatment). In the case of research the requirement of clinical privileging is in addition to any ethical review requirements for the planned work ([see Booklet 2 of the Griffith University Research Ethics Manual](#)).

## National guidelines

Nationally the following guidance materials have been released with regard to organisational privileging (credentialing) arrangements for those who provide clinical care under the auspices of that organisation: the [Standard for Credentialling and Defining the Scope of Clinical Practice: a national standard for credentialling and defining the scope of clinical practice of medical practitioners, for use in public and private hospitals \(PDF\)](#) and the [Review by Peers – A guide for professional, clinical and administrative processes \(PDF\)](#).

## University policy

Griffith University is committed to very high standards of clinical care in the Griffith Health Clinics. The University has established the Clinical Privileging Committee to advise the PVC (Health) with regard to matters relating to clinical privileging.

## Privileging (credentialing) for clinical practice

All members of the Griffith University community who wish to deliver clinical services (see **Scope** below) from a Griffith University health clinic, or otherwise under the auspices of Griffith University (see **Work under the auspices of Griffith University** below) must first be granted clinical privileges by the PVC (Health) based upon the recommendation of the Clinical Privileging Committee (see the **Clinical Privileging Committee** below). Details of how to submit an application can be accessed by contacting the Clinical Privileging Committee Administrative Support Officer ([privileging@griffith.edu.au](mailto:privileging@griffith.edu.au)).

The application will be considered by the Clinical Privileging Committee (see below). This consideration will take due account of factors including, but not limited to:

- a) Patient safety;

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## Web site

## On the site you will find:

A link to the Australian Code

A link to the Griffith Code

The Information Sheet series

Links to animal ethics and welfare resources

Links to human research ethics resources

Other resources

Contacts

Further resources are being developed so check this site regularly

[www.griffith.edu.au/research/research-support](http://www.griffith.edu.au/research/research-support)  
select 'Research Integrity'

- b) Appropriateness of the proposed clinical activity within the overall context of services that are desirable to be delivered by the Griffith Health Clinics;
- c) Whether the proposed clinical activity is commensurate with and supported by the facilities provided or available to them by the University
- d) The need to protect the interests and reputation of the University;
- e) Whether the Griffith Health Clinics can safely support the scope of clinical practice proposed by the applicant;

The Committee will consider, in relation to every application for clinical privileges, the qualifications, experience, professional standing and other relevant professional attributes of the applicant for the purposes of forming a view about:

- a) whether, and to what extent, the qualifications, experience, skills and training of each applicant for privileges support the scope of clinical practice sought by the applicant;
- b) the applicant's fitness to practice,
- c) the character and standing of each applicant, and whether each applicant is a suitable person to practice at the Griffith Health Clinics;
- d) potential conflicts of interest and
- e) professional suitability;

Based on the consideration of evidence received, the Committee will make recommendations to the PVC (Health) regarding the clinical privileges (if any) that the Committee recommends should be awarded to each applicant including recommending an appropriate scope of clinical practice

## Clinical Privileging Committee

The Committee plays a key role in the University's clinical privileging arrangements (see **Privileging (credentialing) for clinical practice** above).

The membership of the Committee is appointed by the PVC (Health) and is comprised of 4-6 internal and external persons with relevant expertise. Members serve a two-year term. The Committee can co-opt additional non-members to advise and assist in its work.

The Committee will meet at least four times per year (in January, April, July and October) and may convene at additional times as required. Temporary privileges can be granted at short notice between scheduled meetings. In discharging its functions the committee must act fairly and without bias and avoid conflicts of interest.

## Applications for variations by existing privileged practitioners

A practitioner may seek a variation of their clinical privileging (e.g. because of a change to their experience in an area). Such applications for variation should be made in writing to the Clinical Privileging Committee with any relevant supporting evidence.



## Contacts

# Clinical Privileging at Griffith University

To check the dates of upcoming meetings of the Clinical Privileging Committee, ask about making an application to receive Griffith University Clinical Privileging/request a variation, respond to request from the Committee/Subcommittee, or other administrative or technical matter:

**Cíara Dolan**  
Griffith Health Clinics  
P: 5678 0788  
E:  
[c.dolan@griffith.edu.au](mailto:c.dolan@griffith.edu.au)

For substantive policy questions, clarification of whether an individual requires Griffith University Clinical Privileging, to discuss feedback or other correspondence from the Committee/Subcommittee, to discuss a complaint about clinical care, or other matters requiring executive consideration:

**Associate Professor Eleanor Milligan**  
School of Medicine,  
P: 5678 0319  
E: [e.milligan@griffith.edu.au](mailto:e.milligan@griffith.edu.au)



The Committee will consider application as per the procedure described for **Privileging (credentialing) for clinical practice** above. The Committee will make a recommendation to the PVC (Health) with regard to the application.

## Review of existing clinical privileging

A review of an individual practitioner's clinical privileging can be requested by the PVC (Health), a Head of the relevant Clinical Discipline, the Head/Deputy Head of the relevant School, or by a member of the Clinical Privileging Committee. A review will involve consideration of the activities and Scope of Practice of any existing Privileged Practitioner. Ordinarily during a review the practitioner's clinical privileging will be suspended. Following due consideration of relevant evidence the committee will make recommendations to the PVC (Health) concerning amendment or revocation of the Privileged Practitioner's scope of clinical practice and/or access to privileges within the Griffith Health Clinics. Contact [privileging@griffith.edu.au](mailto:privileging@griffith.edu.au) for any inquiries.

## Work under the auspices of Griffith University

Clinical work is considered to be under the auspices of Griffith University if:

- it is delivered within or from a Griffith Health Clinic, School or Unit;
- clinical services/support/care is provided to a patient and is described to them as being delivered by Griffith University; or
- to some degree Griffith University is funding/resourcing the provision of clinical care.

## Scope

The requirements and arrangements discussed within this Resource Sheet apply to all clinical care provided under the auspices of Griffith University (see **Work under the auspices of Griffith University** above). This includes persons who intend to provide clinical services/support/care within or from a Griffith Health Clinic and clinical care as a component of Griffith University clinical research.

These requirements and arrangements apply irrespective of the clinical experience of an individual clinical practitioner and irrespective of whether their intended role is ongoing, temporary or visiting.

Any questions about the application of these requirements and arrangements to individual circumstances should be directed to the **Clinical Privileging Contacts** listed above in the sidebar on page 3.