

DISABILITY ADVISORY COMMITTEE CONSTITUTION

Sub-Committee of the Equity Committee

2014/0005072

ESTABLISHMENT

- 1 The Disability Advisory Committee was re-established as a sub-committee of the Equity Committee at the 1/2015 Equity Committee.

FUNCTIONS

- 2 The Disability Advisory Committee shall –
 - Act as a reference group for the Equity Committee on matters relating to students and staff with disabilities by –
 - promoting the interests, requirements and rights of students and staff with disabilities within the University;
 - providing feedback about the quality of the experiences of people with disabilities accessing and participating in all aspects of University life;
 - providing input on policy matters in respect of students and staff with disabilities;
 - providing input into the formulation and revision of State and Commonwealth legislation on matters pertaining to people with disabilities;
 - Advise the Equity Committee on the development, implementation and evaluation of the University's Disability Action Plan by –
 - evaluating policies, systems, procedures and resources available to students and staff with disabilities using a variety of methodologies including conducting surveys, facilitating focus groups and receiving disability-related project and activity reports from relevant areas of the University;
 - suggesting strategies that complement the goals of the University's core activity and key supporting plans that are articulated in the Disability Action Plan;
 - identifying and prioritising areas of concern and emerging issues to be endorsed by Equity Committee for consideration in Group and Element operational planning processes;
 - preparing proposals for strategic projects focused on embedding inclusive practice at Griffith;
 - identifying professional development and awareness-raising activities that enhance a culture of inclusion at Griffith;
 - preparing regular reports and summaries to be tabled at Equity Committee meetings and for inclusion in key Equity Committee reports.

MEMBERSHIP

- 3 The Advisory Committee shall comprise –
 - The Chairperson appointed by the Deputy Vice Chancellor (Engagement). The Chair will also become an ex officio member of Equity Committee.
 - Ex officio -
 - Manager, Student Equity Services
 - Principal Adviser, Staff Engagement and Equity
 - A representative from each Group, recommended by the Pro Vice Chancellor
 - Representatives from key Elements that have a role in ensuring compliance to legislation and standards
 - Members appointed by Equity Committee including -
 - two (2) students appointed by the Equity Committee from the University's cohort of students with disabilities
 - one (1) members of academic staff who identify as having a disability
 - one (1) members of the general staff who identify as having a disability

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- The Committee may co-opt additional persons into membership of the Advisory Committee where particular expertise or insights are required. This would include representatives of external stakeholders.
- Membership may include members with overlapping areas of representation. In appointing members, consideration is given to representation that will ensure a balance of representation from the campuses of the University and from people with a range of disabilities.
- In appointing members, consideration is given to achieving gender balance in representation.
- The Chair, in consultation with members, may establish working parties to develop and/or undertake research and/or consultations about specific concerns or emerging issues

TERMS OF OFFICE

- 4 All members of the Committee other than ex officio members shall be appointed for a term not exceeding two years, up to but not including the first ordinary meeting of the Council in February of the relevant anniversary year, and shall be eligible for reappointment.

SECRETARY

- 5 The Deputy Vice Chancellor (Engagement) shall appoint a Secretary to the Committee who shall have rights of audience and debate.

MEETINGS & REPORTS

- 6 The Advisory Committee will meet three times a year prior to the second, third and final Equity Committee meetings in that year.

REVIEW

- 7 The Equity Committee will initiate a review of the work of the Advisory Committee, and the need for its continued existence as part of the review process for the University's Disability Action Plan.