Welcome to the Griffith Graduate Research School

WHERE REMARKABLE BEGINS

Higher Degree Research Candidature Requirements

Griffith Graduate Research School (GGRS) is a dedicated point of contact for all higher degree research candidates at Griffith University. GGRS works in collaboration with Academic Groups, Research Centres and Institutes to create a rewarding and supportive research environment for HDR Candidates. GGRS offers a range of opportunities to enhance the graduate experience including access to funding for international conference attendance, industry linked internships and career development.
Orientation Program
It is a requirement for all candidates to attend the on-campus Griffith Graduate Research School (GGRS) Higher Degree by Research (HDR) Orientation Program within six months of commencement. For details regarding the HDR Orientation Program, please refer to the GGRS orientation website.

International Orientation (for international candidates only)
As a part of your orientation as an international student it is important that you also attend the International HDR Orientation. Refer to the International HDR Orientation website for upcoming orientation dates.

Courses
If your HDR program is research only (Doctor of Philosophy or Master of Philosophy) you will be automatically enrolled upon commencement of your program in a research course that relates to your attendance status of full-time or part-time.

If your HDR program includes a coursework component, the degree and career finder website will provide information about the course requirements for your program and the modes of study for each course. You can begin to plan for your enrolment in individual courses. You will be required to enrol in courses upon commencement of your program based on your approved attendance status of full-time (normally 40 credit points) or part-time (normally 20 credit points).

Resources and Support
The University is committed to providing you, as a Higher Degree by Research candidate, with an appropriate level of support. The Dean (Research) has overall responsibility for your research training and your element of enrolment will provide the level of resources and facilities sufficient to complete the agreed research program. For further information, refer to the minimum standard of resources, facilities and other support website.

Publishing During Candidature
Doctoral degree candidates are required to have at least one peer-reviewed output accepted for publication during candidature, please refer to the publishing website.

Remote Candidature
If you are undertaking your candidature away from the University (remote candidature), you will be required to fulfil the requirements of a remote candidate. The schedule of contact and program of visits for ‘face-to-face’ interaction with your Griffith University supervisor/s must be strictly adhered to and will be monitored through the review of progress each year.

Please note that you must formally apply for and be approved to undertake your candidature remotely. For further information, please refer to the remote candidature website.

Human or Animal Ethics
If your research involves the participation of humans or animals, you may be required to obtain ethical approval by the Griffith University Human (or Animal) Research Ethics Committee. The part of your research involving human or animal participation cannot commence until you have received appropriate ethical clearance or confirmation that ethical clearance is not required.

Guidelines and policies on a range of research ethics issues are available on the Ethics website listed below. You will find the portal to the expedited review process, relevant forms and contact details for advice on research ethics matters on the research ethics website.

Scholarship Holders
Scholarship holders should refer to their conditions of award to understand how candidature requirements relate to their scholarship and to familiarise themselves with any additional conditions of the scholarship.
**Review of Progress**

All candidates are required to report on their progress each year through the completion of a candidature milestone or a progress report. All Doctoral candidates and Master of Philosophy (MPhil) candidates are required to complete an Early Candidature Milestone, a Confirmation of Candidature Milestone, and a Thesis and Candidature Review Milestone. Candidates enrolled in a research Masters program other than the MPhil may have different candidature milestone requirements. Candidates enrolled in such programs should refer to their degree requirements on the [Programs and Courses](#) site. Your candidature milestone due dates will be provided to you on enrolment.

In addition to the above requirements, a candidature status of ‘Under Review’ may be assigned to a candidature as a mechanism to monitor progress and provide additional support to assist a candidate toward the successful completion of their program. For further information, please refer to the [review of progress requirements website](#).

**Thesis Examination**

Details regarding the submission, presentation, and assessment of a higher degree by research thesis can be found on the [thesis website](#).

The University’s expectation is that a thesis for which a higher degree has been awarded will be freely available for consultation within twelve months of the thesis being finalised. If parts of your thesis require the need to be permanently placed on restricted access, you should clarify your position now, rather than at submission. Please discuss this matter with your supervisor/s to determine what special arrangements, if any, may be needed for your thesis. Your supervisor will need to liaise with the Griffith Graduate Research School and the Legal Office to determine whether these arrangements are appropriate.

**Intellectual Property**

You may have indicated in your application that your research may generate commercially viable intellectual property. You should be aware that any legal agreement bearing on the intellectual property rights of a candidate must be signed in accordance with the University’s normal procedure for signing contracts. If at any stage of your candidature you plan to sign an agreement to assign your intellectual property to another party, you must inform the Griffith Graduate Research School.

The University has a responsibility to ensure your research program is not unreasonably influenced by commercial or industrial factors and your thesis is able to be examined and published with minimal delays in publication (e.g while patentability is investigated and patent specifications are drawn up and lodged).

If you have already signed an intellectual property agreement, please provide the Griffith Graduate Research School with a copy of the agreement. Enrolment may not be permitted until this matter is satisfactorily resolved. For further information on Griffith University Intellectual Property requirements and policy, please refer to the [policy website](#).
Important Policies

The following policies contain important information. These and all other policies can be found on the [Griffith Policy Library website](http).

- Higher Degree Research Policy
- Higher Degree Research Scholarship Policy
- Code of Practice for the Supervision of Higher Degree Research Candidates
- Griffith University Code for the Responsible Conduct of Research
- Higher Degree Research Graduate Attributes
- Academic Misconduct Policy – Higher Degree Research Candidates
- Student Review and Appeals Policy
- Student Complaints Policy
- Student Misconduct Policy
- Student Administration Policy
- Fees and Charges Policy

We look forward to welcoming you to Griffith and will be there to support you throughout your candidature.

You can contact the [Griffith Graduate Research School](http) if you require any further information.

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