Getting started

What is the Reading List service?

- A web-based system which provides 24/7 access to course readings through direct links to articles, ebooks, databases, websites, the library catalogue and digitised readings in one convenient list.

This How-to Guide covers the following:

When accessing the Reading List service for the first time you will need: **Access**, **Log in**, **Create a profile**, and **Install the Bookmarklet**. After that, only **Access** and **Log in** are required.

Access: Where to find your reading list	Log in: Allows editing and other functions	Create a profile: Enter your profile information to enable editing
Add a reading list to My Lists: My Lists helps you find your lists more quickly	Install the Bookmarklet: Tool used to add resources easily to a reading list	

Access to the reading lists:

Reading lists can be accessed in three ways. **Note**: If you cannot find the list through any of the below methods, the list may not have been created yet. In this case, email readings@griffith.edu.au to request a new reading list shell. Once the shell is created, continue as below.

Option 1. Go to course in **Learning@Griffith.** Select **Readings** (left-hand navigation bar).
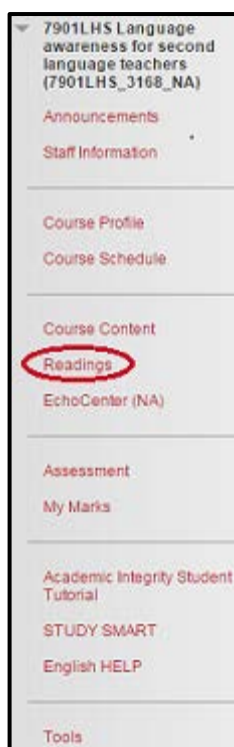

Figure 1. Access reading list from Learning@Griffith

The **Resource List** box appears. Click on **Course Code**.

Figure 2. Click on course code

Option 2. Go to the Library Home Page. Click in the **Catalogue** box. Select **More**, then **Reading lists**.
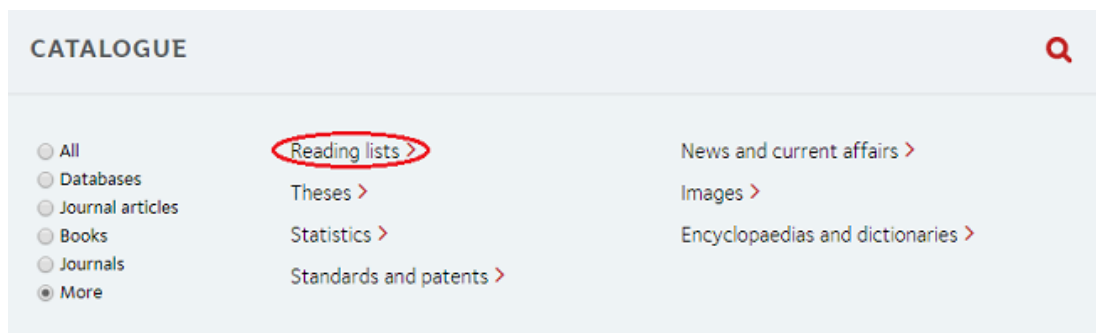

Figure 3. Access reading list from Library Home Page

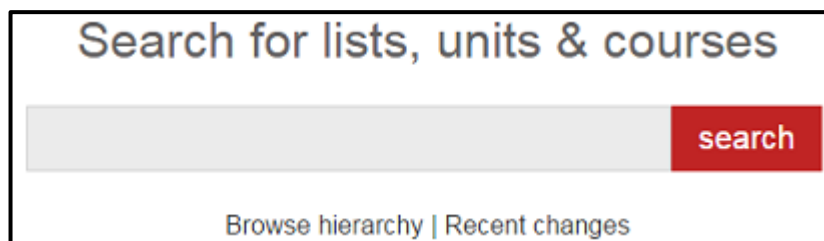Enter **Course Code** in search box and click on **Search.**

Figure 4. Search box

Option 3. Go to https://griffith.rl.talis.com. Enter **Course Code** in search box and click on **Search** (see Figure 4).

Option 4. Go to the MyGriffith portal. Click the **Reading lists** link from the Library section.

Log in:

When in a reading list, click on **Log in**.

If prompted, enter your Griffith portal Username/Password.

Figure 5. Log In button

Create a profile (only required to set-up once):

1. Select **Create a Profile** tab.

Figure 6. Create a profile button

2. Complete fields and **Save profile**.
3. Sign out and sign back in to activate profile.
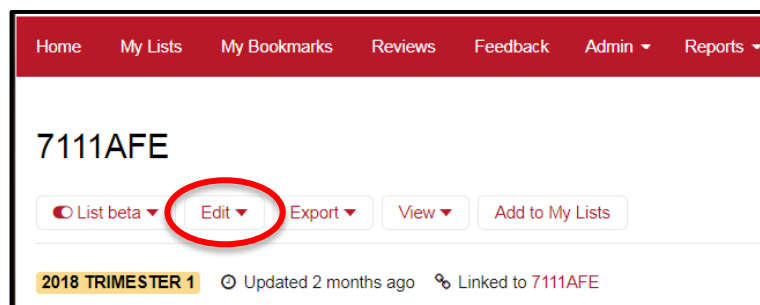4. The **Edit** button will now appear.

Figure 7. Edit button

Add reading list to My Lists:

1. Go to reading list, click on **Add to My Lists.** The next time you log in, click on **My Lists** to quickly go directly to lists you own or are working on.
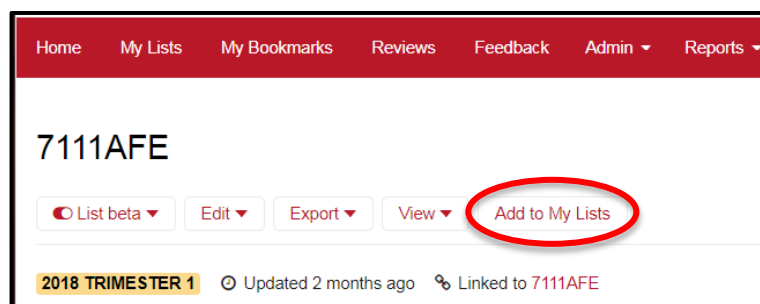

Figure 8. Add to My Lists button

Install the Bookmarklet (install once for each browser, on each device used):

Note: There is a known issue for Chrome users on Apple (macOS). See the FAQ for further guidance. Also, the Bookmarklet is not currently available for Microsoft Edge. However, a browser extension can be added from the Microsoft Store. See the Talis Support article for help.

1. Ensure Browser/Favourites Bar is visible (see Display Browser Bar how-to guide).
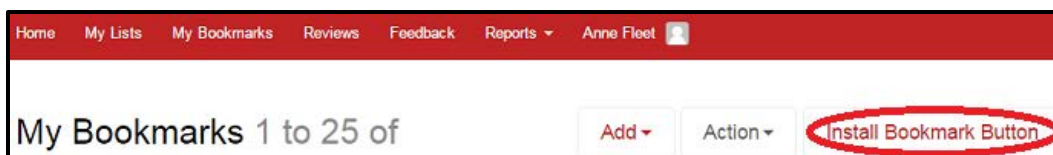2. Click **My Bookmarks**, then **Install Bookmark Button.**

Figure 9. Install Bookmark Button

3. Click **Next** on the **The Bookmark Button** pop-up.
4. Click and hold on **Add to My Bookmarks.** Drag to Browser/Favourites Bar.
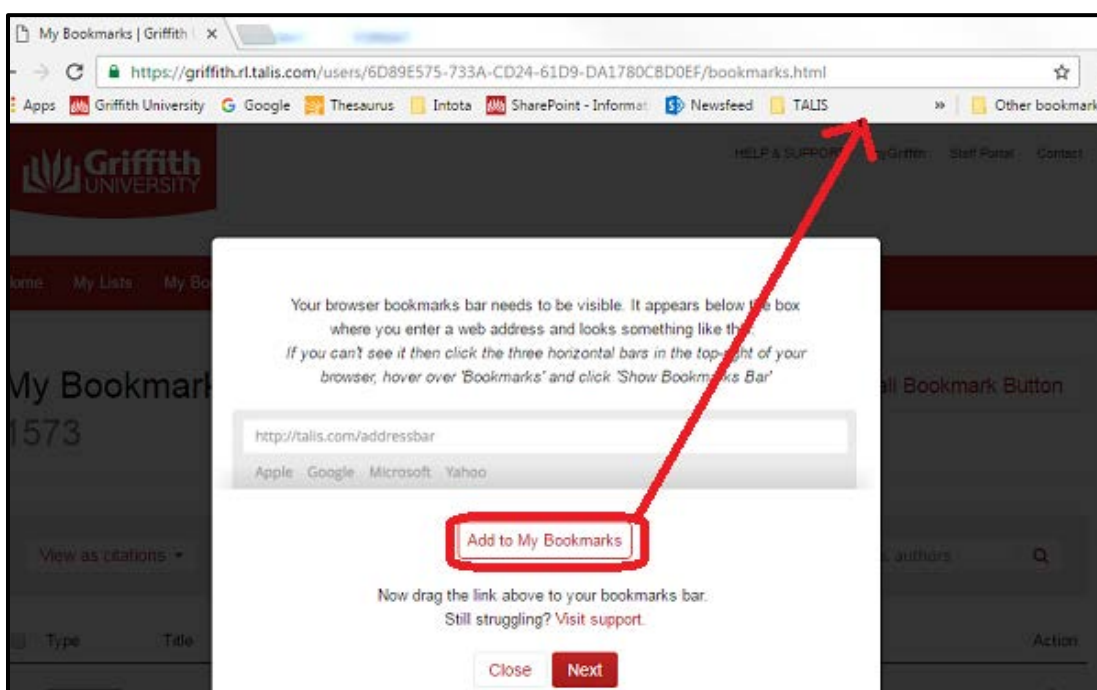

Figure 10. Add to My Bookmarks button

5. **Add to My Bookmarks** should now be visible in the browser bar. Note: You can rename the bookmarklet (in the toolbar) once it is installed in the browser.
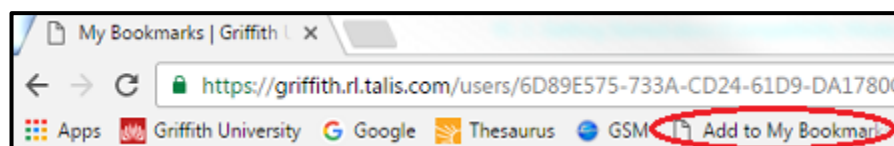

Figure 11. Add to My Bookmarks in browser bar

For further assistance contact

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