

APPLICATION TO CHANGE ACADEMIC PLAN / INSTRUMENT

Instructions

- Answer all questions in sections 1 – 3.
 - Print clearly using **BLOCK LETTERS** and **tick boxes** where appropriate. **Do not write in pencil.** Use a **blue** or **black** pen.
 - **Please read the information sheet for details regarding the selection process (see over).**
- This form is for current **QCGU students ONLY**.
 - **Honours applicants** must complete an *Application for Admission into an Honours Program* online.
 - **CLOSING DATE: 31 January** each year.

1 Prior contact with Griffith University

If you are or have been a student or staff member at Griffith University:

- what is/was your Griffith University ID number?
- what was your surname (family name) at the time: _____

Griffith Identification Number

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2 Personal details (please use BLOCK LETTERS)

Date Received

Title: ☐ Mr ☐ Ms ☐ Mrs ☐ Miss ☐ Dr ☐ Other:

Family name:

Given names: Preferred name:

Phone	()	Mobile	()	Facsimile	()
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3 Transfer details

Current Program	Current Plan	Current Instrument
Eg. Bachelor of Music	Eg. Performance	Eg. Jazz Saxophone

Please indicate, in order of preference, the **Plan/s** and **Instrument/s OR Teaching Area/s** you wish to be considered for transfer:

Pref	Plan title	Instrument/s* OR Teaching Area/s	OFFICE USE ONLY
	Eg. Education Preparation A, Cross-Studies Major, etc	Eg. Jazz Drums, Drama, etc. (*Audition may be required)	Approved? (Please tick Yes or No and Initial)
1			<input type="checkbox"/> Yes <input type="checkbox"/> No Init:.....
2			<input type="checkbox"/> Yes <input type="checkbox"/> No Init:.....
3			<input type="checkbox"/> Yes <input type="checkbox"/> No Init:.....

IMPORTANT: I have discussed the transfer application with my Performance Study teacher. ☐ Yes ☐ No

I have read and agree to the selection criteria for changing my plan/instrument over the page.

Signature: _____ Date: / /

AUDITION PANEL USE ONLY

Practical Audition Result (*Please tick*): ☐ 5 ☐ 4 ☐ 3 ☐ 2 ☐ 1

Comment on suitability:

Audition panel signatures:

Date:

SELECTION CRITERIA

Transfer to all QCGU Programs and/or Plans is at the discretion of the Director and Assessment Board. Application should be made prior to the October meeting of Assessment Board. Students are expected to have discussed their application with their Performance Study teacher prior to applying for transfer. Support of the Performance Study areas will be considered in approving the transfer. A student whose application is unsuccessful may present a special case of appeal to the Director, Queensland Conservatorium Griffith University.

CROSS-STUDIES MAJOR

Available in: Bachelor of Music - Instrument, Voice, and Composition majors.

Description: see the Program Catalogue at www.griffith.edu.au.

Eligibility: To be eligible for selection for this Major, a student will be required to have achieved at least a 6 in the two preceding Performance Study courses, pass an audition for the second Performance area and achieve a minimum audition result of 4. They should have no outstanding or incomplete program requirements. To remain in the Cross-Studies Major, a student will be required to maintain grades of at least 6 in one Performance Study Area and at least 5 in the other. Entry is possible for Years 2 or 3. Students should discuss this transfer with their Performance study teacher prior to application.

EDUCATION PREPARATION STRANDS A (Instrumental Teaching) & B (Classroom Teaching)

Available in: Bachelor of Music

Description: see the Program Catalogue at www.griffith.edu.au.

Eligibility: Admission to these strands is at the discretion of Assessment Board. Application should be made at the end of Year 1 prior to the October meeting of Assessment Board. Later admission to Strand B may be possible but students wishing to complete Strand A must transfer at the end of Year 1. To be eligible for transfer into Strand A, a student should have received at least a 5 in the Year 1 Performance Study course and have passed at least 60 credit points of Year 1 courses including all instrumental Ensembles.

Strand B (Classroom Teaching) Second teaching area courses are selected from the offerings in the School of Education and Professional Studies. Students are advised to consult the Head of the Education area in which they intend studying for advice on selection of appropriate courses. In order to qualify for entry to the Secondary Education program, a Griffith Bachelor of Music graduate must have completed 60 credit points of approved second teaching area courses and have completed all requirements for the three-year Bachelor of Music degree.

NOTIFICATION OF YOUR APPLICATION OUTCOME

You will be advised of the status and outcome of your application via your Griffith University email address.

PROTECTING STUDENT PRIVACY

Griffith University collects, stores and uses personal information only for the purposes of administering student and prospective student admissions, enrolment and education. The information collected is confidential and will not be disclosed to third parties without your consent, except to meet government, legal or other regulatory authority requirements. For further information consult the University's Privacy Plan. <https://www.griffith.edu.au/about-griffith/corporate-governance/plans-publications/griffith-university-privacy-plan>

LODGING INSTRUCTIONS

Lodge **by mail or in person** the application form to:

Student Connect, S01 Room 2.37
Queensland Conservatorium Griffith University
140 Grey Street
SOUTH BRISBANE QLD 4101

OR scan and lodge **by e-mail** to:

qcguadmissions@griffith.edu.au

Office Use Only

Audition Required:

☐ Yes ☐ No

Trf Checklist Created (ADMP / QCGUTR)

☐ Signature: _____ Date: _____

Exit Point Comment Entered:

☐ Signature: _____ Date: _____

Program Plan Checked/Changed:

☐ Signature: _____ Date: _____