

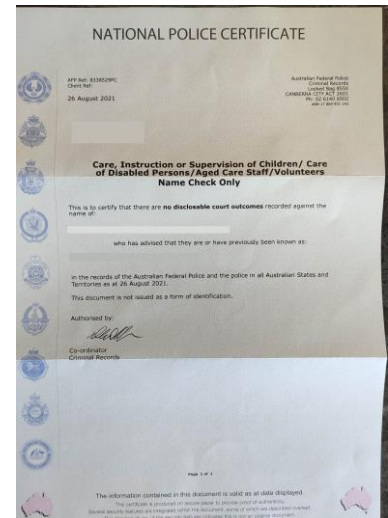
What is an Australian Federal Police National Police Check?

A National Police Check is a Certificate that will disclose any criminal offences.

How do I obtain a National Police Certificate?

Apply for a Name Only National Police Check through the [Australian Federal Police](#) (online application).

To complete your Application through the **Australian Federal Police** at the 'Purpose Type' select **Commonwealth Employment/Purpose** & 'Purpose of Check' section please select code **37 Care, Instruction or Supervision of children/Care of Disabled Persons/Aged Care Staff/Volunteers** as shown:



2.3 Purpose of Check

If the purpose for your NPG is not listed or you are unsure which to select please call the National Police Check Help Desk on 02 6140 6502 between 8am and 5pm (Australian EST or ESDST).

Purpose Type	Commonwealth Employment / Purpose *
Purpose of Check	37 - Care, Instruction or Supervision of Children/ Care of Disabled Persons/Aged Care Staff/Volunteers *
Released Offences	Unspent offences as well as any (i) sexual offence, (ii) other offence against the person if the victim of the offence was under 18 at the time the offence was committed, (iii) offences against the person where

*A Digital Copy of the certificate can be accepted by the Fit for Professional Practice office, but you will be required to carry the hard copy certificate with you on placement. Not all organisations will accept a digital copy. Please **tick** 'Request for Hard Copy Certificate'*

2.4 Request for Hard Copy Certificate

Applicants will automatically receive a digital copy of the National Police Check. If you require a hard copy to be posted via regular mail please indicate this by selecting the below. Please note, if posting overseas, allow 10-25 business days to arrive, depending on postal service.

Request for Hard Copy Certificate

How long will the process take?

It usually takes approximately **four weeks** before you will receive your certificate in the mail from the Australian Federal Police.

As of the 12th of May 2022, the AFP have transitioned to providing digital National Police Checks. These will be delivered via email as a secure PDF file. Those applicants still requiring a hard copy certificate will have to opt in for that option during the application process. Applicants can [check the status of their National Police Check](#) online and validate completed checks. Further information will be available on this website shortly.

How much will it cost?

The cost is \$42.

How long is the certificate valid for?

Your certificate will remain current for three years from the date of issue and will need to be renewed prior to expiry. Aged Care and NDIS placements requires an NPC to be no more than 3 years old.

Do International Students need to provide anything else?

International students must also provide a copy of a Criminal History Check from their home country OR a Statutory Declaration stating that they have never in Australia or another country been convicted of murder or sexual assault, or convicted of and sentenced to imprisonment for any other form of assault.

What can I submit as my evidence on SONIA?

You must submit a copy of your original hard copy certificate as your evidence of a National Police Check.

For more information contact the Health Placement Support Hub on: 07 5552 9480 or email healthplacementsupport@griffith.edu.au

Visit the [Health Placement Support Hub Website](#)