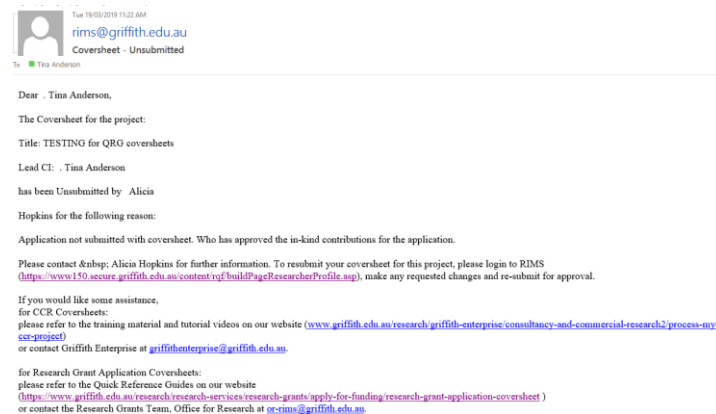


Review a Research Grant Application Coversheet

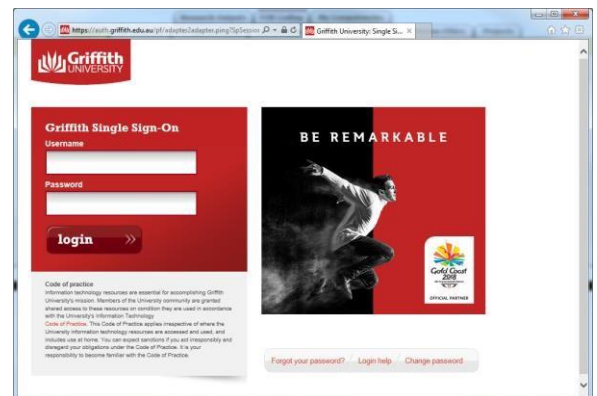


When an Approver requires additional information on your coversheet, they will mark the coversheet status to **'Unsubmit'**. You will receive a RIMS generated email (see below) notification for your action.

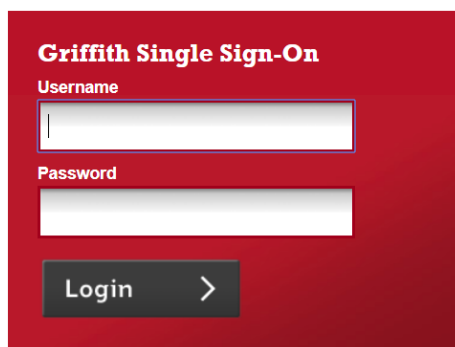
Example of RIMS generate email notification when Coversheet status is marked as Unsubmit



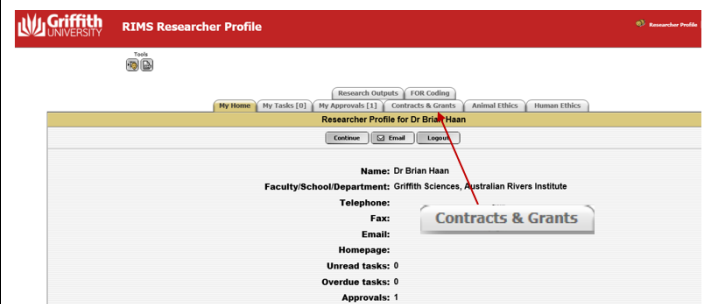
Step 1. Open a new browser session and go to the RIMS website: <https://www150.griffith.edu.au>



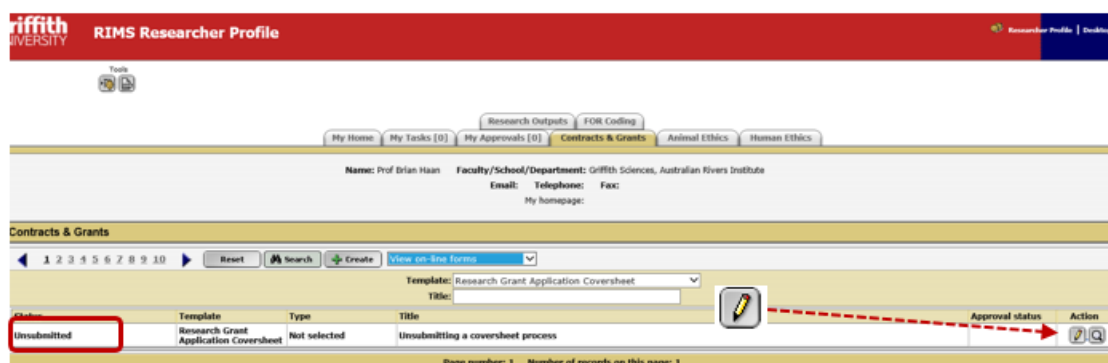
Step 2. Enter your Griffith login details and click on the Login button



Step 3. In the Researcher Profile Homepage, click on the 'Contracts & Grants' tab.



Step 4. Locate the coversheet that has been un-submitted. The status column will be marked as 'un-submitted'. Click the Edit button to open it.



Step 5. Make the necessary changes as per the instructions from the Approver who un-submitted the coversheet. Then select 'Submit' button. This will now place the coversheet back into the approval workflow pathway. You will need to follow the process for approving your coversheet again, which then triggers the workflow path to the next approver.

RIMS Researcher Profile

Coversheet

Additional Information

Documents

Status History

Research Grant Application Coversheet

Last auto-saved at 12:59:59 - This page will automatically save every 5 minutes

Applicants must ensure that they allow enough time for the approval of the application by the Dean and the Element prior to the internal closing date of Office for Research. Contact OR at or-rims@griffith.edu.au for any assistance.

Cancel

Save

Submit

Print Form

Grant Type and Research Title

Title of Research Project*

Unsubmitting a coversheet process

Submit

Funding

Primary Funds Provider: Australian Research Council (ARC)

Scheme: Australian Laureate Fellowship

Year 1(\$)

Year 2(\$)

Year 3(\$)

Year 4(\$)

Year 5(\$)

Total(\$)

Project Funding coming to GU (GST exclusive):

12000

0

0

0

0

12000

Project Overheads (if applicable):

0

0

0

0

0

0

Dates

Proposed Start Date (dd/mm/yyyy):

01/01/2019

Proposed End Date (dd/mm/yyyy):

31/12/2019

Chief Investigator Details

First Named GU Chief Investigator Name*: Haan, Brian

School/Centre: Australian Rivers Institute

Primary School/Centre (**please check and update accordingly**)

Please ensure to check your Primary School/Centre details below - to update click the add button and follow the prompts.

Note: This Primary School/Centre panel will determine where your project and project financial account will be established.