

Sport Disciplinary Appeals Process

1. **About:** The Griffith Sport Disciplinary Appeals Process explains the process for appealing sanctions or suspensions that have been issued to *Participants* or *Groups*. The Appeals Process is to be read in conjunction with the [Griffith Sport Disciplinary Regulations](#).
2. **Definitions:** The definition of terms used in the [Griffith Sport Disciplinary Regulations](#) also apply in this document.
3. **Appeals:**
 - 3.1 It is possible for a *Group* or *Participant* to disagree with a sanction handed down by the *Disciplinary Committee*. In lodging an appeal, the *Participant* or *Group* should be mindful that the basis for appeal would normally be limited to the following grounds:
 - a. Evidence or circumstances that should have been considered by the *Griffith Sport Administrator* or *Disciplinary Committee* in reaching a decision were overlooked or were not given sufficient weight.
 - b. There is an inconsistency between the nature of the breach and the sanction handed down.
 - 3.2 If a *Group* or *Participant* wishes to lodge an appeal:
 - The appeal must be requested within 24 hours of receiving the sanction notice.
 - If the appeal is for an entire *Group* sanction, the appeal is to be completed by the *Group* captain or representative, on behalf of the *Group*.
 - The appeal must be lodged in writing to the Social Sport Coordinator, Griffith Sport,
 - The appeal must clearly explain the reasons why the sanction is being disputed.
 - The appeal must be lodged with a copy of the sanction notice and a \$100.00 lodgement fee, refundable only in the event of a successful appeal.
 - 3.3 If the *Disciplinary Committee* decides that the appeal warrants a review of the sanction:
 - a. the *Disciplinary Committee* will arrange a mutually convenient time to meet with the *Participant* who lodged the appeal. This applies to both *Participant* and *Group* appeals.
 - b. only the matter for which the appeal meeting is called will be discussed.
 - c. all parties will be provided with a copy of any documentation pertaining to the appeal.
 - d. the *Participant* may be accompanied by one (1) other person who may act as a supporter. The supporter's role is not to represent the *Participant* or speak on the *Participant's* behalf.
 - e. the appeal meeting must be held within seven (7) days of the appeal being lodged.
 - 3.4 If the *Participant* fails to attend the meeting, the *Disciplinary Committee*, may, without further notice, proceed in the *Participant's* absence or dismiss the appeal.
 - 3.5 Upon convening, the *Disciplinary Committee* will hear the *Participant's* grounds for appeal and then ask the *Participant* to leave the meeting room, after which the panel will discuss and deliberate the presented information.
 - 3.6 At the conclusion of these discussions, the committee will decide and advise the *Participant* as to the decision made. If more deliberation time is required, then a decision by the appeals committee can be withheld for a further 7 days.
 - 3.7 If the appeal is successful, the original sanction will be suspended and the appeals lodgement fee will be refunded at the earliest convenience of Griffith Sport, Griffith University.
 - 3.8 If the appeal is unsuccessful the original sanction and subsequent penalties will stand. The appeals lodgement fee will also be surrendered.
 - 3.9 Any additional evidence or information that is uncovered during the appeals process can be used by the *Disciplinary Committee* to apply additional sanctions to *Group* or *Participant(s)*. If such action occurs a new sanction will be issued to the party(s) involved by the Griffith Sport Administrator.
 - 3.10 At any time, if any of the clauses outlined in the Appeals Process are breached by the appellant, the *Disciplinary Committee* may suspend or cancel the appeals process. In such cases the appeal lodgement fee will be forfeited if the appeals process is terminated by the *Disciplinary Committee*.