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Welcome to Semester 2, 2010!

Whether you’re in your first semester of study, or a continuing student, I’m sure you’ll find the information in this booklet will help you to succeed in your studies. Griffith students are encouraged to take full advantage of the comprehensive range of facilities, services and support that are available.

The facilities and services for Griffith students include:

- **Student Services**
  Need to know more about settling in to university, financing your studies, finding a part-time job or anything else about your smooth start to Griffith?

- **Student Administration**
  Student Administration provides support for students throughout their academic career, from admission right through until graduation.

- **Learning Services**
  Need help with your studies? Start early to build your academic, computing and library research skills.

- **Campus Life**
  Enjoy a range of activities and events throughout the year, the perfect opportunity to relax and unwind.

*We hope you enjoy exploring the range of services and support available to you.*

*Good luck with your studies!*

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**Student ID Cards**

*On-Line Enrolment Assistance - available daily*

Student ID cards and enrolment assistance are available from your Student Centre. Full time students are entitled to public transport and movie ticket discounts. Beat the rush!

8:30am to 5:00pm
Monday to Friday at the Student Centre (G33)

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‘**What’s On’ at your campus?**

We know you need to go to lectures, and do assignments and study! But what about the fun stuff! We want you to enjoy your days at Uni, and be able to take a bit of time out from the academic world.

Campus Life has planned a heap of cool activities for the semester to help pass the time at uni. Stick around and enjoy WHAT’S ON at your campus.

Things you need to know ...

Course information

Course information for the courses in which you have enrolled this semester is available from the Learning@Griffith websites. This is detailed information on the content and assessment of courses, prescribed texts and the School’s Assessment Policy.

Student email

When communicating with students, the School and University almost exclusively uses student email accounts, which are provided by the University once students have enrolled in their program of study. Any correspondence sent to a student’s email address is deemed as being received, so students must regularly check their email. It is also preferred that students use their student email account when contacting teaching staff if they have any queries or use it to make appointments with academic staff members.

Student details

While the University prefers to contact students using email, from time to time we may need to contact students by post or telephone. It is important that students keep the University advised of any changes in their contact details by updating their information on the online Student Centre.

Remember

Most importantly, any correspondence from the University sent to your student email account or your postal address is deemed by the University to have been received by you.

Exams and Assessment policies

It is very important that students consult the relevant sections of the Griffith University Assessment Policies, which are available on the web at https://intranet.secure.griffith.edu.au/student/exams-assessment and the School of Nursing and Midwifery Assessment Policy at http://www.griffith.edu.au/health/school-nursing-midwifery/resources. In particular, please make sure you are familiar with Section 6.0 of the Assessment Policy which relates to Deferred and Supplementary examinations http://www62.gu.edu.au/policylibrary.nsf/azcategory/65e95921348eb64c4a256bddd0062f3b0?opendocument.

Ask Us! - 24 hour online assistance

Got a question, or need to know more? Type in a keyword and find a list of Frequently Asked Questions. If you can’t find your answer there, Ask a Question and you will receive a reply to your student email account.
Welcome to the School of Nursing and Midwifery

Welcome to the School of Nursing and Midwifery, Nathan campus. We hope that the Orientation Sessions held by the University and the School will help answer any questions you may have, but would like to provide this brief guide on where to look for information regarding your program and enrolment.

Starting at Griffith

The Postgraduate website [http://www.griffith.edu.au/admissions/postgraduate] will help you prepare for, and successfully complete, your first semester of study. You will also find information about fees, and university services and support. The New Students site [http://www.griffith.edu.au/new-students/] is also a helpful leaping-off point.

Orientation

Your Orientation program provides an important part of starting at Griffith, and is one of the first steps you’ll take in joining the Griffith community. Visit the Student Orientation Event Finder website [https://app.secure.griffith.edu.au/01/orientation/] for program specific events, campus-wide events and support services.

Help for new students

Need help to get you started on your journey at University? Griffith’s Student website [http://www.griffith.edu.au/new-students/] provides links to everything you need and will assist you with key pathways, resources and services available to help you along the way.

Student Administration

Your Student Administration Centre is the main contact point for students to help organise your study and provide administrative support. The website https://intranet.secure.griffith.edu.au/university-administration/student-administration/ is the first place you need to visit. For postgraduate-related enquiries, the Postgraduate website http://www.griffith.edu.au/admissions/postgraduate has more specific information for you.

Student Support

Student Services [https://intranet.secure.griffith.edu.au/university-administration/student-services] explains how Griffith will help you prepare for your first semester, and succeed in your study. You’ll find out what learning services are available, counselling and careers advice, second-hand text books and how Student Services can support you both personally and academically.

Getting Enrolled

The Enrolment webpage [http://www.griffith.edu.au/admissions/open-enrolment/] gives you an overview of the important process of completing your enrolment. You need to make sure your enrolment is correct by the time you start your first semester.

Timetable Support

Timetable information is available online at https://intranet.secure.griffith.edu.au/student/timetable

Computing

You’ll be using the computer, the Library and Griffith’s Information Technology Services [http://www3.griffith.edu.au/02/ins-essentials/] a LOT while you’re here, so it’s a great idea to familiarise yourself with how it’s all organised.
Griffith Graduate Research School

http://www.griffith.edu.au/griffith-graduate-research-school

Research training and support
The Griffith Graduate Research School provides a comprehensive range of expertise, training, resources and workshops for students who are commencing, progressing and completing their research higher degree.

- Research Higher Degree Workshops
- Research Higher Degree Induction Program
- Research Methodologist
- Facilities and support
- Policies, guidelines and manuals

The Training and events webpage [http://www.griffith.edu.au/griffith-graduate-research-school/training-events] has links to the Induction Program and Workshops available to students.

Contact details:

Phone: (07) 373 53817
Fax: (07) 373 53885
Email: rhd-health@griffith.edu.au

Location:
Gold Coast campus
Student Centre (G33)

Student Activities

Studying at Griffith University is about much more than just studying towards an internationally respected qualification—it's about the entire student experience.

Student Guild

The Student Guild strives to create a professional, supportive and welcoming environment through the provision of quality facilities, programs and services whilst encouraging a positive lifestyle and Griffith - Gold Coast Experience.

Keep a look out for the red boxes around the Gold Coast campus, GH1 and also Griffith Uni Village for the Student Guild Magazine, G-Sport & Culture.

Services provided include Fitness Centre, Clubs, Go Cards, laminating, lockers (bikes and general), movie tickets, competitions and much more.

Your Student Guild Membership will get you a range of great benefits and discounts around Campus.
Get discounts off textbooks, computers, travel insurance, coffee at the Coffee Bug and meals and drinks at Unibar, plus many more.

Sign up now for Zumba or Kickboxing classes at Xtrainers!

or

Learn to surf!
Getting Online

During your studies, your computer is going to become your very best friend. The University uses a number of online systems to assist students, such as Learning@Griffith, where you will find course materials and useful resources.

https://intranet.secure.griffith.edu.au/information-services/information-services

We are here to support your endeavours through the provision of a range of information and technology-based services delivered by the four portfolios:

- Information and Communication Technology
- Learning and Teaching
- Scholarly Information and Research
- Student Experience

A basic survival guide to information technology and library services may be found at http://www3.griffith.edu.au/02/ins-essentials/.

Blended Learning


Griffith has adopted a "blended learning" approach to the use of Information Communication Technologies to engage students and to enrich the quality of the student experience through interactive learning activities. Blended learning involves integration of different modes of delivery, models of teaching, and styles of learning through strategic and systematic use of technology, combined with the best features of face-to-face interaction. Blended learning includes a continuum of approaches from face-to-face to fully online teaching.

EnglishHELP

We can help you....

- Improve your English skills, write better assignments, do better presentations, study better, prepare for IELTS, learn about other cultures.


All EnglishHELP services are FREE.

We run Cross-Cultural Communication Workshops open to ALL students.

We provide individual English language support for enrolled International students and students from non-English-speaking-backgrounds.

Workshops and Training

Workshops are available for new and advanced computer users. These include a range of workshops on University-supported software applications used for word processing, spreadsheets, presentations and other purposes. Web-based interactive tutorials are available for many applications. There are also drop-in times when you can consult with an information literacy specialist to improve your computing skills.

The Library provides demonstrations and workshops to help you to find information for assignments using the library catalogue, databases and the World Wide Web—http://www.griffith.edu.au/library/borrowing

Workshops and training

The University provides a range of free workshops, consultations and self-help resources to help you succeed at university and beyond [http://www.griffith.edu.au/library/workshops-training].

Workshops include Academic Skills, Computing Skills and Library research skills.

To see what’s happening in 2010, download the Semester 2, 2010 Learning Services guide.

Support for research

http://www.griffith.edu.au/library/support-for-research

You will find an extensive range of information and resources on these pages to assist you. We also have a number of qualified staff able to provide you with specialist support.

Postgraduate students and early career researchers may find the Postgraduate Information Research Skills program a useful starting point for the development of your information researching skills. This is an on-line resource available at: http://www.griffith.edu.au/library/workshops-training/self-help-resources/postgraduate-library-research-tutorial

We also support research through the development and maintenance of a range of digital archives for your research publications and theses, and the issuing of ISBNs for Griffith University publications.
Message from Administration

Congratulations on achieving a place with Griffith University and welcome to the School of Nursing and Midwifery.

We trust that the Orientation Sessions held by the School and the University will help answer any questions you may have, but would like to provide this brief guide on where to look for information regarding courses and enrolment as the need arises.

Postgraduate Administration

Postgraduate Administrative staff are located in the Student Administration Centre (Bray Centre, N54). This office is open Monday to Friday from 8:30am to 5:00pm and during these hours staff are happy to assist with your questions regarding programs, courses, enrolment, credit or assessment procedures.

The Griffith website [https://intranet.secure.griffith.edu.au/student/current-students] provides everything you need to assist you with enrolment and course planning. On this site, you will also find a number of forms for administration and enrolment purposes. A lot of the time your administration needs can be met online, but sometimes you’re going to need an actual piece of paper. Please familiarise yourself with what forms you might be likely to need throughout your academic career. The 2010 Information for Commencing Postgraduate Students booklet includes many of the commonly used forms.

Learning at Griffith

You can find program and course information, including course outlines, at the Programs and Courses page [http://www.griffith.edu.au/programs-courses]. When you enrol at Griffith you will be able to access course outlines and other information at the Learning@Griffith page [accessed via https://intranet.secure.griffith.edu.au/student/current-students]. Course outlines contain detailed information on the content and assessment of the course, as well as the School’s Assessment Policies and Procedures. If you have further queries regarding course content, class contact, labs and clinical placements (where applicable), Course Convenors are available for consultation.

Deadlines

There are a number of deadlines for making changes to your enrolment and these dates are shown on the academic calendar which is available at http://www.griffith.edu.au/calendars-events/academic-calendar. It is your responsibility to ensure that you are correctly enrolled each semester. If you need to make changes to your enrolment, you should do so before these deadlines, and if you have trouble changing your enrolment online, please visit the Student Administration Centre for assistance.

Student email

Student email is the single most important avenue that the School and University has to contact you. Student email accounts are set up automatically by the university, and you can access your account here: https://intranet.secure.griffith.edu.au/student/current-students. You need to check your email regularly as your Course Convenors and School Administrators will use email to communicate with you.

Notes on email

It is important to note that while you may have sent an email to a staff member, it doesn’t mean it has been received and read at the other end. Staff are regularly out of their offices, teaching or off-campus. They will attend to your email as soon as they are able, but in most cases they cannot attend to it instantly.

Contact Details

If you change your postal address it is important that you edit your personal details online on the online Student Centre, or download a Change of Address form from the Griffith Portal and submit the completed form at any Student Administration Centre. Just as for email, important correspondence will be sent to the mailing address you have provided. Please ensure that you keep the University informed as to your current address at all times, including over vacation periods.

Credit

If you have completed any previous study within the last ten years at another university, you may be eligible for some credit towards your degree. You may apply for credit by completing a Credit Transfer Application (accessed via https://intranet.secure.griffith.edu.au/student/current-students) and submitting it to the Student Administration Centre. Applications for credit must adhere to university deadlines and are assessed on an individual basis depending on the type and duration of your study.

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Semester 2, 2010
Master of Advanced Practice
Master of Advanced Practice with Honours

This program has been designed to meet the core skill requirements for advanced nursing practice and allows the opportunity for professional competencies as developed by the specialist groups to be used to assess competence and commitment of students. The Master of Advanced Practice and Master of Advanced Practice with Honours programs incorporate a number of specialty strands that include:

- Acute Care Nursing
- Community and Primary Health Care
- Critical Care Nursing
- Emergency Nursing
- Gerontology
- Health Care Research
- Health Professional Education
- Infection Prevention and Control
- Mental Health Nursing
- Palliative Care
- Sexual Health
- Unspecialised strand

Students select a field of study (specialisation pathway) that incorporates 40 credit points of speciality courses in their chosen field of nursing and health areas (listed above), 10 credit points of research courses, 20 credit points of listed elective courses, and 10 credit points of either free choice electives or research courses (total 80 credit points). Students may choose to exit with the Master of Advanced Practice or continue on to complete a 120CP Master of Advanced Practice with Honours with the addition of a 40 credit point dissertation.

Graduates undertaking the research pathway will have a well-founded research skills training. In addition, through their research dissertation, they will demonstrate an ability to identify, structure and undertake research that expands the body of knowledge about a particular aspect of nursing or health.

Graduate Certificate Exit Points from the Master of Advanced Practice are available upon successful completion of 40 credit points of prescribed specialty strand core courses. Graduate Certificate Exit Points are available in part-time mode only.

Master of Advanced Practice Program Structure

**Strand Courses (40CP):**
4 x 10 credit point core speciality courses from one of the above specialty areas

**Core Courses (40CP):**
1 x 10 credit point research course
2 x 10 credit point listed elective courses
1 x 10 credit point free choice elective course for coursework students or 1 x 10 credit point research course for Honours students

Dissertation courses for Honours students only:
4 x 10 credit point dissertation courses

**Research Courses:**
6002HLS Quantitative Research
7018NRS Qualitative Research
7021NRS Research Evidence and Clinical Practice

**Listed Elective Courses:**
6001HLS Dissertation Preparation
6002HLS Quantitative Research
7010NRS Independent Project
7018NRS Qualitative Research
7021NRS Research Evidence and Clinical Practice
7901NRS Teaching for Learning in Clinical Settings
8021NRS Health Leadership and Management
8023NRS Independent Practice Study
8854NRS Immunisation for Nursing Practice (offered from 2011)
8941NRS Advanced Practice in Nursing

**Free Choice Electives:**
A full list of courses that are available as free choice electives can be found on the School of Nursing and Midwifery's website under ‘Student Resources’: http://www.griffith.edu.au/health/school-nursing-midwifery/resources

- Students may choose any course from the specialty strands as a free choice elective course with prior approval from the Strand Convenor (a maximum of two (2) courses from the Critical Care Nursing strand applies).
- A free choice elective course may be any other Master level course offered by the University.
- When choosing a free choice elective course, ensure any prerequisite courses are completed and the course has no enrolment restrictions.
## Master of Advanced Practice Strand Information:

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<thead>
<tr>
<th>Semester Intake</th>
<th>Master of Advanced Practice - Strand</th>
<th>Acute Care Nursing</th>
<th>Community and Primary Health Care</th>
<th>Critical Care Nursing</th>
<th>Emergency Nursing</th>
<th>Gerontology</th>
<th>Health Care Research</th>
<th>Health Professional Education</th>
<th>Infection Prevention and Control</th>
<th>Mental Health Nursing</th>
<th>Palliative Care</th>
<th>Sexual Health</th>
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<tr>
<td>Off Campus</td>
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<td>Nathan</td>
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## Master of Advanced Practice Strand information:

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<th>Honours</th>
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<td>Acute Care Nursing</td>
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<td>Infection Prevention and Control</td>
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<td>Y (online only)</td>
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School of Nursing and Midwifery
Contact Details

During the semester you might need to contact different members of staff.
You can also find staff contact details on the Griffith website [http://www.griffith.edu.au/search/]

Deputy Head of School, Gold Coast campus
Assoc Prof Saras Henderson
s.henderson@griffith.edu.au; 555 28910

Postgraduate Programs Convenor
Dr Ursula Kellett
u.kellett@griffith.edu.au; 373 55227

http://www.griffith.edu.au/school/nrs/

School Administration Staff

School Administration Officer - Postgraduate
Tracey Harvey - Gold Coast, Logan and Nathan campuses
tracey.harvey@griffith.edu.au; 0411 325 137

School Administration Officers
Brenda Woods - Gold Coast campus
b.woods@griffith.edu.au; 5552 8911
Barbara Devenish-Meares - Logan campus
b.devenish-meares@griffith.edu.au; 3382 1009
Lee Earle - Nathan campus
l.earle@griffith.edu.au; 3735 7982

Graduate StudentOfficers
Christina Epstein - Gold Coast campus
c.epstein@griffith.edu.au; 5552 8673
Cheryl Womersley - Nathan/Logan campuses
c.womersley@griffith.edu.au; 3735 6488

School Secretaries
Joanne Fiorile - Gold Coast campus
j.fiorile@griffith.edu.au; 5552 8657
Debbie Mallitt - Logan campus
d.mallitt@griffith.edu.au; 3382 1272
Jenny Chan - Nathan campus
j.chan@griffith.edu.au; 3735 5406

Master of Advanced Practice Strand Convenors

Ms Debbie Massey - Acute Care Nursing
d.massey@griffith.edu.au; 3735 5221
Assoc Prof Saras Henderson - Health Professional Education
s.henderson@griffith.edu.au; 5552 8910

Assoc Prof Winsome St John - Community and Primary Health Care
w.stjohn@griffith.edu.au; 5552 8935
Mr Ramon Shaban - Infection Prevention and Control
r.shaban@griffith.edu.au; 3382 1271

Mr Rand Butcher - Critical Care Nursing
r.butcher@griffith.edu.au; 5552 8595
Ms Karen Wallen - Mental Health Nursing
k.wallen@griffith.edu.au; 5552 9702

Ms Martha Mansah - Emergency Nursing
m.mansah@griffith.edu.au; 3735 5227
Ms Creina Mitchell - Palliative Care
m.mitchell@griffith.edu.au; 5552 8902

Prof Wendy Moyle - Gerontology
w.moyle@griffith.edu.au; 3735 5526
Ms Judith Dean - Sexual Health
judith.dean@griffith.edu.au; 3382 1287

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Semester 2, 2010
Student Administration Centres

Student Administration provides support for students throughout their academic career, from admission right through until graduation.

Some of the first things you'll need to do at University include enrolling in your course, paying your fees and collecting your student card. Get to know your Student Administration Centre. It is the main contact point for students to help organise your study and provide administrative support. Staff here can help you if:

- you are not sure whether you have enrolled correctly
- you are thinking about changing programs
- you need an Official Statement for Centrelink
- you need an ID card or Blue Card

Whether you visit the Student Administration Centre in person or by phone, you will get the support and assistance needed to make your time at University hassle free.

‘Ask us’ provides 24/7 access to Student Administration answers for current students.

Contact your Student Centre:

**Gold Coast campus**
Open 8:30am—5:00pm
Student Centre (G33)
Parklands Drive
Southport Qld 4222
Tel: +61 7 5552 8811
Fax: +61 7 5552 8706

**Logan campus**
Open 8:30am—4:30pm
Community Place (L04)
University Drive
Meadowbrook Qld 4131
Tel: +61 7 3735 7700
Fax: +61 7 3382 1249

**Nathan campus**
Bray Centre (N54)
Open 8:30am—5:00pm
170 Kessels Road
Nathan Qld 4111
Tel: +61 7 3735 7700
Fax: +61 7 3735 7957

**International Student Enquiries**
Griffith University International Centres
Email: international@griffith.edu.au

**Gold Coast campus**
Open Mon to Wed & Fri 9:00am—5:00pm
Thursday 9:00am—3:00pm
Student Centre (G33)
Tel: +61 7 5552 8819
Fax: +61 7 5552 8978

**Nathan campus (for Nathan and Logan students)**
Open Monday to Friday 9:00am—5:00pm
Sewell Building (N12)
Tel: +61 7 3735 7200
Fax: +61 7 3735 6646

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   Semester 2, 2010