RESEARCH HIGHER DEGREE – Appoint/Change Supervisor

Part A: Student details

Family name ____________________________ First name ____________________________

Student ID ____________________________ Degree ____________________________ Scholarship ____________ (If applicable)

Academic element ____________________________ Campus ____________________________

Current thesis title ____________________________________________

Part B: Details of request

Before completing this form, please consult information on higher degree supervision at
Griffith Portal>Research>Research higher degrees>Candidature>Variations>Supervision change

- Provide details of your current registered supervisors

1 Name ____________________________ Element ____________ Princ/Assoc/Ext/Adjunct

2 Name ____________________________ Element ____________ Princ/Assoc/Ext/Adjunct

3 Name ____________________________ Element ____________ Princ/Assoc/Ext/Adjunct

- Provide details of the proposed new supervisor/s

1 Name ____________________________ Element ____________ Princ/Assoc/Ext/Adjunct

2 Name ____________________________ Element ____________ Princ/Assoc/Ext/Adjunct

3 Name ____________________________ Element ____________ Princ/Assoc/Ext/Adjunct

- If the new supervisor/s is replacing a currently registered supervisor, which supervisor/s will be replaced?

Name of Previous Supervisor/s ____________________________________________

- I have discussed this change with the supervisor/s being replaced.

N/A ☐ Yes ☐ No ☐

- Will this change result in your candidature transferring to another element?

If ‘Yes’, attach the form ‘Transfer Candidature Between Elements’.

Yes ☐ No ☐

Signature ____________________________________________ Date ____________ / ____________ / ____________

Take this form to the new supervisor to complete the following details.

Part C: Agreement by nominated supervisor

Supervisor 1 Name ____________________________ Staff ID ____________________________

(If you are not a staff member of Griffith University, please attach your curriculum vitae and provide your mailing address, telephone number, email address and date of birth to enable us to create a unique Griffith ID for you.)

- How many students are you supervising currently? Doctoral _______ MPhil _______ Other _______

- Have you previously supervised an RHD student through to completion? Yes ☐ No ☐

- If you are being appointed as a ‘Principal’ supervisor, please provide the name of the research centre

the student will be associated with (of which you are a member) ____________________________________________

GGRS May 2009
RESEARCH HIGHER DEGREE – Appoint/Change Supervisor

Part C: Agreement by nominated supervisor (con’t)

- If you are being appointed as a ‘Principal’ supervisor, will the student be changing to a new campus location (at which you are based)? Yes ☐ No ☐ If ‘Yes’, provide campus location ________________

- Please advise any planned absences in future ________________

- I agree to act as supervisor for the above student ___________________________ ___________________________ ___________________________ Signature Date

Supervisor 2 Name ___________________________ Staff ID ___________________________

(If you are not a staff member of Griffith University, please attach your curriculum vitae and provide your mailing address, telephone number, email address and date of birth to enable us to create a unique Griffith ID for you.)

- How many students are you supervising currently? Doctoral _____ MPhil _____ Other _____

- Please advise any planned absences in future ________________

- I agree to act as supervisor for the above student ___________________________ ___________________________ ___________________________ Signature Date

Part D: Element/Dean/Deputy Dean (Research) approval

Student candidature details are included in the covering memorandum.

- Are you satisfied that the nominated supervisor can accommodate the student in terms of time and resources? Yes ☐ No ☐

- If a University staff member, does he/she hold a confirmed, continuing or fixed term appointment of sufficient length for the purpose of supervision? Yes ☐ No ☐

- Does the supervisor hold a qualification equivalent to that being supervised? Yes ☐ No ☐ If ‘No’, attach a case supporting this arrangement.

- Does the supervisor have research and/or professional expertise appropriate to the research topic? Yes ☐ No ☐

- If this is a Principal Supervisor Appointment, have they previously supervised an RHD student through to completion? Yes ☐ No ☐ (If ‘No’, please provide an argument supporting this recommendation in the space below)

Advise the % distribution of supervisor load split amongst all supervisors.

Where load is shared by elements in different faculties/groups, all elements must approve the split, taking into account the cost to the ‘host’ element of supporting candidature.

1 Name ___________________________ Element _________ Load ____________

2 Name ___________________________ Element _________ Load ____________

3 Name ___________________________ Element _________ Load ____________

_________________________ ___________________________ ___________________________ Signature ‘Host’ Element Print Name Date

Agreement on supervisor load split by ‘Participating’ element, if applicable.

_________________________ ___________________________ ___________________________ Signature ‘Participating’ Element Print Name Date
Part E: Griffith Graduate Research School

<table>
<thead>
<tr>
<th>Mail</th>
<th>In Person (GGRS)</th>
<th>Campus Student Centre</th>
</tr>
</thead>
<tbody>
<tr>
<td>Griffith Graduate Research School N16_2.0 Griffith University 170 Kessels Road Nathan Qld 4111</td>
<td>Griffith Graduate Research School (GGRS) N16_2.0 (Macrossan Building) Nathan campus</td>
<td>Griffith Student Centre G33 (Student Centre), Gold Coast campus</td>
</tr>
</tbody>
</table>

Approved / Not Approved / Not Required

Dean, Griffith Graduate Research School Date

RHDO ........................................ Date ........................................

Protecting Student Privacy

Griffith University collects, stores and uses personal information only for the purposes of administering student and prospective student admissions, enrolment and education. The information collected is confidential and will not be disclosed to third parties without your consent, except to meet government, legal or other regulatory authority requirements. For further information consult the University’s Privacy Plan at www.griffith.edu.au/ua/aa/vc/pp or telephone (+61 7) 3735 7700.