LEARNING ENVIRONMENT COMMITTEE CONSTITUTION

Disestablished

Disestablished by 6/2010 Learning and Teaching Committee 6.12.2010 2010/0011524

ESTABLISHMENT

1 The Learning Environment Committee was established by the Academic Committee at its 3/2005 meeting. It was disestablished by the Academic Committee at its 7/2010 meeting (9 December 2010) on the recommendation of the 7/2010 Learning and Teaching Committee meeting (6 December 2010).

FUNCTIONS

2 The Learning Environment Committee shall

(1) provide advice to the Learning and Teaching Committee on the strategic development and use of educational resources (physical, learning spaces, technological and information) in support of The Griffith Academic Plan;

(2) provide advice to the Learning and Teaching Committee on learning and teaching practices (pedagogy) associated with using educational resources;

(3) identify training and professional development requirements for academic staff in the use of educational resources in teaching, eg choice of media, delivery mode, learning spaces etc;

(4) commission projects to investigate the pedagogical applications of new technologies and innovative educational resources, as appropriate;

(5) review the range of educational resources (physical, learning spaces, technological and information) being developed by the University and develop strategies for dissemination of resources that could be shared across the institution;

(6) advise on, monitor, and provide feedback to Learning and Teaching Committee regarding the implementation of the University’s Blended Learning Strategy.

MEMBERSHIP

3 The members of the Committee shall be:

a. the Chairperson, nominated by the Deputy Vice Chancellor (Academic) ex officio;

b. Pro Vice Chancellor (Information Services), ex officio;

c. the Dean, Student Outcomes and Director, Griffith Institute for Higher Education (GIHE) or nominee from amongst the academic staff of the GIHE;

d. one academic staff member with experience in use of information and communication technologies in learning and teaching nominated by each group Pro Vice Chancellor;

e. the Director, Information Services (Learning and Teaching), ex officio;

f. the Director, Information Services (Students), ex officio;

g. the Director, Campus Life ex officio;

h. the Academic Registrar or nominee;

i. one undergraduate student nominated jointly by the Griffith University Student Representative Council (GUSRC) and the Griffith University Gold Coast Student Guild;

j. one postgraduate student nominated by the Griffith University Postgraduate Student Association (GUPSA).
PRESENT WITH RIGHTS OF AUDIENCE AND DEBATE

4 The Committee shall have the authority to invite, from time to time, other persons to attend particular meetings, to advise the Committee, or to participate in debate on particular matters.

TERMS OF OFFICE

5 All members, who are not ex officio members of the Committee or student representatives, shall be appointed for a term of office of two years, up to 31 December of the relevant anniversary year. Such appointments shall be renewable, but not normally for more than two successive terms.

Student representatives shall be appointed for a term of office for one year up to 31 December of the relevant anniversary year.

SECRETARY

6 The Pro Vice Chancellor (Administration) shall appoint a Secretary to the Committee who shall have rights of audience and debate.

MEETINGS

7 The Learning Environment Committee will meet as required and at least four times per year from February to December. The Committee will have the power to seek advice from any member of the University community or external expert where particular expertise or insights are required and to direct enquiries to any element of the University. The Committee may establish working parties of an ad hoc nature.