CONFERENCE SUPPORT SCHEME APPLICATION FORM

EFC will provide up to $500 for National or International conferences

CONDITIONS OF APPLICATION:

Applicant must:

- be a current full or student member of EFC
- be participating in the conference as either first author of an oral paper, OR coordination of symposium or workshop (documentary evidence required).
- provide and verify matching funds are available.
- list Environmental Futures Centre as their primary academic address (evidence required)
- maximum of 1 application per member per year

1. Applicant Details

Name ___________________________________________________________

Staff / Student No.   □    □    □    □    □    □    □

EFC Status     Member    ☐    Student    ☐

If student, list name of supervisor: ________________________________

GU Account details:    Speed: __ __ __ __ __ __ Class: __ __ __ __

2. Conference Details

Title: __________________________________________________________

Location: ______________________________________________________

Date: __________________________

Conference Participation e.g. Paper title and authors, Symposium/Workshop title etc

_________________________________________________________________

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3. Costs

<table>
<thead>
<tr>
<th>Costs</th>
<th>$</th>
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<tbody>
<tr>
<td>Registration fee</td>
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<tr>
<td>Accommodation Costs</td>
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<td>Travel Costs</td>
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<tr>
<td><strong>Total Costs</strong></td>
<td></td>
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<tr>
<td><strong>EFC contribution requested</strong></td>
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4. Applicant Signature:

I, ______________________________ , confirm that matching funds are available to pay the balance, and that conditions of application have been satisfied.

Signed: ___________________________ Date: ____________

ATTACHMENTS REQUIRED (CHECKLIST):

☐ complete copy of submitted abstract including evidence applicant as first author and EFC listed as first author address

☐ letter / email of abstract acceptance identifying applicant as speaker

5. Approval

Approved by Director or Deputy Director, EFC $500.00

Signed: ___________________________ Date: ____________

6. Completed Application Forms (and Attachments)

Please forward approved forms and attachments to:

- **By Post**
  
  PRIVATE & CONFIDENTIAL
  Administrative Coordinator
  Environmental Futures Centre
  Griffith University - Gold Coast campus
  Parklands Drive
  Southport, QLD 4222

- **By Email:**
  
  d.woods@griffith.edu.au

- **In Person**
  
  Environmental Futures Centre
  Gold Coast campus G24 3.30