HIGHER DEGREE RESEARCH
Intention to submit Doctor of Musical Arts research for examination

PART A: STUDENT DETAILS

Griffith ID

Family name:

Scholarship (if applicable):

First name:

Please submit this form to the Thesis Examinations Office in the Higher Degree Research Student Centre a minimum of two months prior to your intention to submit. This form also serves as a prompt for the student’s principal supervisor/s to nominate examiners for the thesis.

I advise that I intend to submit my research on / / (insert date)

The minimum submission date for my candidature is / / (insert date)

I confirm that format of the submission (refer to the Program Catalogue) conforms with that approved by the Dean, Griffith Graduate Research School when my candidature was confirmed, being:

- a written thesis (60-80,000 words), or
- a portfolio of creative work/research materials with a written exegesis that contextualises the work and its contribution to the field (minimum 20,000 words), or
- in lieu of the format options above, submission is entirely in the form of –
  - CDROM
  - DVDROM
  - Website on a disk
  - other electronic storage device

If the submission is in the form of an exegesis and portfolio (second option) please describe the creative work/research materials and their format that will be included in the portfolio:

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Does the research contain confidential or sensitive material that may require the examiners to sign a ‘Deed of Confidentiality’?

- Yes  - No

I am aware of the requirement to submit a digital copy of the research (including any portfolio materials) after the examination is finalised. (This does not apply if an exemption is approved by the Dean, Griffith Graduate Research School. Refer to www.griffith.edu.au/theses for further information on digital copy.)

The full title of my research is (print clearly):

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Student’s Signature: __________________________ Date: __________________________

Take this form to your principal supervisor/s.
PART B: STATEMENT BY PRINCIPAL SUPERVISOR/S

Supervisors are reminded that action to recommend examiners must now commence in order to avoid delays in the examination procedure.

Principal supervisors are asked to indicate their agreement, or otherwise, with the following statements:

- Yes ✗ No
  - the student has completed all studies prescribed for the degree (including required coursework) and should be able to submit by the abovementioned date.
- Yes ✗ No
  - I/we confirm that all associate supervisors are in agreement with the above two statements.

If a principal supervisor has ticked ‘NO’ for either of these statements, please attach a statement outlining your reasons for not supporting the student’s notice of intention to submit. In this circumstance, the student may request that the examination proceed, unless coursework requirements are incomplete.

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PART C: STATEMENT BY DEAN, RESEARCH (ARTS, EDUCATION AND LAW)

I endorse the principal supervisor’s support for the intention to submit the thesis for examination.

*Where the student's thesis submission is not supported by the principal supervisor and/or the Dean, please describe the actions that have been taken.*

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PART D: STATEMENT BY DEAN, GRIFFITH GRADUATE RESEARCH SCHOOL

For consideration by the Dean, GGRS only where a principal supervisor has declined to support the student’s notice of intention to submit.

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PROTECTING STUDENT PRIVACY

Griffith University collects, stores and uses personal information only for the purposes of administering student and prospective student admissions, enrolment and education. The information collected is confidential and will not be disclosed to third parties without your consent, except to meet government, legal or other regulatory authority requirements. For further information consult the University’s Privacy Plan at www.griffith.edu.au/about-griffith/plans-publications/griffith-university-privacy-plan or Telephone (+61 7) 373 57700 or (+61 7) 555 28811.