

## Important enrolment and fee dates on the student calendar

### **Last day to enrol**

**Semester one and two courses:** end of week two of semester

### **Last day to drop and avoid a Withdrawal grade (W)**

**Semester 1 and 2 courses:** end of week four of semester. This is also the Census date.

Courses dropped after these dates and before the Withdrawal with Failure (WF) dates below will appear on your transcript with a W grade but will not be factored into your GPA.

### **Last day to drop and avoid a Withdrawal with Failure grade (WF)**

**Semester 1 courses:** 30 April

**Semester 2 courses:** 30 September

Courses dropped after these dates will appear on your transcript with a WF grade and will be factored into your GPA with a value of 0 out of 7.

### **Census Date for Student Contribution Charges and tuition fees**

**Semester 1 and 2 courses:** end of week four of semester

If you are enrolled in a course as of the Census Date, you must pay all fees and charges associated with the course. If you drop a course after the Census Date, you must pay all charges associated with the course. Eligible students who wish to access a HELP loan must provide their Tax File Number by the Census Date.

### **Summer/Intensive Mode Courses**

Intensive Mode courses and Summer Semester courses have their own deadlines which are specified on the Course Catalogue at [www.griffith.edu.au/academicprogramsandcourses](http://www.griffith.edu.au/academicprogramsandcourses).

*THE ABOVE IS A SUMMARY ONLY: PLEASE REFER TO THE STUDENT ADMINISTRATION POLICY FOR COMPLETE DETAILS.*

For more information, please visit [www.griffith.edu.au/students](http://www.griffith.edu.au/students)

**Remember:** Check your student email on a regular basis, as official University correspondence will be sent there.

## Understanding your student fees & charges



As a student at Griffith there are a number of important issues you must understand about your Student Fees and Charges:

1. **The Census Date**
2. **Which charges must be paid by the Census Date**
3. **Which charges can be deferred**
4. **The consequences of not paying by the Census Date.**

## The Census Date

The Census Date is the **liability date** for most student fees and charges.

This means that if you are enrolled in a course on the Census Date, you must pay all fees and charges associated with this course.

If you drop a course on or before the Census Date, you do not have to pay the fees and charges associated with this course.

Note: international students may incur administrative charges for withdrawing before the Census Date.

If you drop a course after the Census Date, you remain liable for fees and charges associated with this course.

**Charges must be paid by the Census date to avoid a number of possible penalties, including cancellation, a late payment fee, and/or a block on future enrolment.**

The Census date for each course can be found in the Course Catalogue at [www.griffith.edu.au/academicprograms/](http://www.griffith.edu.au/academicprograms/)

## Paying your tuition fees and charges by the Census Date

All fees and charges must be paid by the Census Date. The only exception is where eligible domestic students can defer their Student Contribution Charges or Tuition Fees through the Australian government HELP (Higher Education Loan Program) loan scheme. See the section "Deferring fees and charges through the Australian Government HELP" scheme for more information on the HELP scheme.

## Charges that must be paid by the Census Date include:

International Tuition Fees

Non-Award Tuition Fees

Domestic Tuition Fees (unless using a FEE-HELP loan – see below)

Student Contribution Charge (unless using a HECS-HELP loan – see below)

## Deferring fees and charges through the Australian Government HELP scheme

The Australian Government offers the Higher Education Loan Program (HELP) to eligible Australian citizens (see the Tuition Fees and Charges website for additional groups who can access HELP). International students are not eligible for HELP.

Students eligible for HELP can use the loan to pay Student Contribution Charges or Tuition Fees. To access HELP you must provide your Tax File Number via the Griffith Portal before the Census Date. Your Student Contribution Charge/Tuition Fees will be deferred by the University on your behalf after the Census Date.

Conditions apply and eligible students should read the Fees and Charges website for details.

## Consequences of not paying by the Census Date

You must pay all fees and charges, or if eligible to access the HELP scheme, provide your Tax File Number via the Griffith Portal, before the Census Date to avoid a number of possible penalties including:

Late Payment Charge

Block on future enrolment

Cancellation of enrolment