

Activity Risk Assessment

Activity Name:		College:	
Prepared by:		Date Prepared:	
			Signature:

Identify/describe activity or event you are assessing:

<u>Step 1:</u> Identify the hazard/risk (Refer to hazard examples listed over).	<u>Step 2:</u> Assess & Action the hazard/risk (how will you minimise or prevent the risk)	<u>Step 3:</u> Impact (level of risk) - low, moderate, high, extreme	<u>Step 4:</u> Likelihood (how likely is it to happen) – almost certain, likely, possible, unlikely, rare
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No.	What could cause harm or go wrong?	What can I do to reduce the risk?	Level of risk	Likelihood of risk

Griffith Accommodation

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HAZARD INVENTORY WORKSHEET

ACTIVITY NAME:

COLLEGE:

Tick where hazards exist and detail on Page 1/2.

1. PHYSICAL

Work area

- 1a Restricted access
- 1b Inadequate work space
- 1c Poor workstation set-up
- 1d Inadequate storage
- 1e Lighting
- 1f Sun/glare
- 1g Ventilation/air quality
- 1h Heat/cold
- 1i Noise/vibration
- 1j Slip, trip or fall
- 1k Falling objects
- 1l Flying particles/objects
- 1m Sharps
- 1n Hitting objects
- 1o Hit by moving objects

2. Psycho-social

- 2a Fatigue
- 2b Mental stress
- 2c Heavy workload
- 2d Bullying/harassment
- 2e Workplace violence
- 2f Excessive travelling
- 2g Frequent interruption
- 2h Shiftwork
- 2i Substance abuse
- 2j Security issues

3. Environmental

- 3a Sun damage
- 3b Weather conditions
- 3c Water hazards
- 3d Remote location

4. Energy

- 4a Electricity
- 4b Pressure – high/low
- 4c Explosion
- 4d Fire

5. Hazardous Substances

- 5a Explosives (ie: gas bottle)
- 5b Gases
- 5c Flammable/combustible
- 5d Toxic & infectious
- 5e Corrosives
- 5f Alcohol
- 5g Food poisoning
- 5h Drugs and Poisons

6. Biological

- 6a Bacterial/viral
- 6b Parasites
- 6c Human tissue/fluids
- 6d Animal tissue/fluids
- 6e Allergenic substances
- 6f Zoonotic agents

7. Animal/Insect

- 7a Bites/stings
- 7b Dangerous creatures
- 7c Infestation

8. Work tasks

- 8a Repetitive movements
- 8b Lifting/handling
- 8c Awkward postures
- 8d Voice injury
- 8e Confined space entry
- 8f Working alone/late
- 8g Working at height

9. Mechanical/Equipment

- 9a Vehicles
- 9b Mobile/fixed plant
- 9c Powered equipment/tools
- 9d Non-powered equip/tools

10. Other

- 10a Major event organisation
- 10b Field trip excursion
- 10c Evacuation situation
- 10d First aid provision