

**Collective Bargaining Meeting
Notes from Meeting**

Meeting date: Thursday 18 February 2010, 10.30am – 11:00am

Venue: Science Education Building, Meeting Room - M15_1.13, Mt Gravatt Campus

Present:

University Management

Ken Greedy Associate Director (Employment Strategies) HRM
Alarna Finucan HR Manager, Arts, Education and Law Division
Teri McKay HR Adviser (Employment Strategies) HRM
Dino Varricchio HR Adviser (Employment Strategies) HRM

Union Industrial Officers

Cathy Grant National Tertiary Education Union (NTEU)
Margarita Cerrato University Staff Union (USU)

Union Staff Representatives

Margaret Buckridge Academic
Tony Stafford General Staff
Robert Purdie General Staff
Chris Weckerle General Staff

Apologies:

University Management

Graham McConnell HR Manager, Griffith Business School & Griffith International Division

Union Staff Representatives

Arthur Poropat Academic
Lynda Davies General Staff

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Agenda Item Number	Item Description	Outcome	Action Required
1.	Confirmation of notes from previous meeting	<ul style="list-style-type: none"> • Comments to be provided from the 19 November 2009, 3 December 2009 (Academic Only) and 10 December 2009 meeting notes. • Sending out draft 4 February 2010 meeting notes. • Preparing draft meeting notes from 18 February 2010 to be sent out to all parties. 	<ul style="list-style-type: none"> • Negotiation team to receive draft notes from 4 February and 18 February 2010 meeting notes.
2.	Update from previous meeting from 4 February 2010	<ul style="list-style-type: none"> • University Management advised that a number of clauses will be forwarded to bargaining team for review and discussion. This will include the following – <ul style="list-style-type: none"> • Indigenous Employment; • Academic Work; • Academic Casuals; • Fixed-term; • General Staff Redundancy; • General Staff work allocations; • AWA clause; and • Flexibility clause. 	<ul style="list-style-type: none"> • University Management to forward draft clauses.
3.	Draft clause – Part 5 – Leave (General Staff)	<ul style="list-style-type: none"> • The Unions are seeking clarification over wording with the following clauses – Part 5 – Leave (General Staff), they include: <ul style="list-style-type: none"> ○ Clause 33.2 – Public Holidays Falling on a Staff Member’s Regular and Approved Rostered Day Off – Unions seeking clarification over wording. ○ Clause 34.2.2 – Recreation Leave – Unions seek to clarify the number of days from 60 days to 63 days. ○ Clause 36.1.4 – Long Service Leave 	<ul style="list-style-type: none"> • Unions to consider alternative wording; • University Management to respond to Clause 34.2.2; • NTEU will provide University Management comments to this clause;

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		<ul style="list-style-type: none"> ○ Clause 36.1.11 – Long Service Leave ○ Clause 37 – Family, Bereavement, Cultural Obligations and Other Special Circumstances Leave – Unions are seeking to separate bereavement leave from other circumstances, totally. ○ Clause 38 – Parental Leave – Unions sought clarification over the application of leave that is set out in this clause. 	<ul style="list-style-type: none"> • NTEU will provide University Management with response to this clause 36.1.11; • University Management to respond to Clause 37; • Unions to consider and respond;
4.	Draft clauses from General Staff Working Draft Enterprise Agreement	<ul style="list-style-type: none"> • Clause 26.3 – Superannuation – NTEU asked University Management to clarify level of contributions for fixed term staff on 12-month contract. 	<ul style="list-style-type: none"> • University Management to seek further clarification and respond.
5.	Discussion on Continuing (Contingent Funded) Employment	<ul style="list-style-type: none"> • The NTEU asked University Management that further discussion is required around this agenda item. 	<ul style="list-style-type: none"> • University Management to discuss.

Next Meeting	Date	Time	Location	Campus
Meeting No.31	Thursday 4 March 2010	9.30am – 12:30 pm	Science Education Building, Meeting Room - M15_1.13	Mt Gravatt

Agenda	Topic
Item No. 1	Draft clause – Part 5 – Leave (General Staff)
Item No. 2	Discussion of NTEU Claim Items