

# Academic Registrar



- **Senior leadership opportunity**
- **Strategic and delivery focus**
- **Build innovative services in student recruitment and support**

*An innovative leader with a proven track record in strategic and operational leadership is being sought by Griffith University to head its Office of Academic Administration. As the Academic Registrar, you will build on the strong base of the existing systems and play a key role in the recruitment of domestic students. You will provide strategic advice and policy on a wide variety of academic-related matters and will work closely with the DVC (Academic) and PVC (Learning and Student Outcomes) on issues of academic planning, teaching and learning, student support, and academic and student related policies.*

*The Academic Registrar is head of Academic Administration, which is one of six offices in University Administration reporting to the Pro Vice Chancellor (Administration). The Office of Academic Administration has around 170 staff and a budget of approximately \$15 million, and consists of Student Administration, Student Services and the Secretariat.*

*With a record of achievement in student services, recruitment and innovative leadership, you will have the ability to contribute to the strategic direction of a large and diverse organisation. You will have highly developed analytical, problem solving and negotiation abilities as well as outstanding communication and interpersonal skills. Policy development, staff and systems management experience is required and relevant tertiary qualifications are essential. The position is offered on a contract basis of up to five years with an attractive remuneration package.*

*Griffith University is regarded as one of Australia's most innovative tertiary institutions and one of the Asia-Pacific region's most influential universities.*

*The University's strong international standing is built on highly-regarded research and teaching staff, international partnerships and the calibre of its programs and graduates.*

*With five campuses across the Brisbane-Gold Coast corridor, Griffith University has more than 37,000 students and 3,500 staff.*

*To learn more, visit [www.griffith.edu.au](http://www.griffith.edu.au)*

**Applications close:  
Monday 17 November 2008**

*To register your interest, please forward your resume and cover letter quoting reference GRIARE1008 or contact Carol Watson at [execsearch@jofisher.com.au](mailto:execsearch@jofisher.com.au) or +61 3 9016 6000.*



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