

# Continuing Education Certificate Programs



## About Griffith University's certificate programs

Griffith University's certificate programs are unique and innovative non-award study programs offered to students seeking an alternative pathway to tertiary level study, or wishing to develop their personal and professional skills in the area of their interest. The term 'non-award' is a generic term indicating that the program of study does not, of itself, automatically lead to the award of a degree.

Whether you are a current Year 12 school leaver, or a non-school leaver applicant over the age of 21 years, you may apply for admission to a non-award certificate program at Griffith University.

The certificate program structure generally comprises of part-time study, four first-year level courses (40CP) over two semesters, from the related degree program. Certificate students study with the undergraduate students, undertake the same course workload, and undertake the same assessment requirements.

Upon successful completion of a certificate program, students are awarded a boosted admission rank. The higher the Grade Point Average (GPA) achieved, the higher the admission rank awarded.



Leyla Mustafa

"After Year 12, I found work with a financial company. Four years on, I knew I wanted a change and was interested in studying either education or psychology.

But I wasn't sure of the process of getting into university because I didn't have an OP when I left school. Then I discovered that Griffith offered the Continuing Education Certificate in Education Studies and so I enrolled for one-year part-time.

I received High Distinctions and Distinctions for all my subjects so it was gratifying to realise that I could still study and do well after all these years. I'm now in the second year of a Bachelor of Education—Primary degree at the Gold Coast campus and I love it. The certificate was definitely the right thing for me because without this opportunity I wouldn't have been able to get into university. It definitely opened doors."

## Griffith University continuing education certificates

This schedule applies only to persons who complete a Griffith University continuing education certificate in nominated degree-level courses and who gain a GPA of at least 3.75.

Applicants do not require a Rank/OP/ATAR cut-off for entry into a certificate program, however you must meet the same prerequisites as the related programs including 4 x Sound Achievements (4SAs) in English or equivalent and, where applicable, 4SAs in Maths B or Chemistry or Biological Science or Physics. Prerequisites for all related degrees are detailed at [griffith.edu.au/programs-courses](http://griffith.edu.au/programs-courses)

GPA 7-point scale	Award equivalent to Rank/OP	Award equivalent to ATAR
6.5+	94/4	93.60
6.25 - 6.49	93/4	92.55
6 - 6.24	92/5	91.50
5.75 - 5.99	91/5	90.45
5.5 - 5.74	90/6	89.35
5.25 - 5.49	89/6	88.30
5 - 5.24	89/6	88.30
4.75 - 4.99	88/7	87.25
4.5 - 4.74	87/7	86.20
4.25 - 4.49	86/8	85.20
4 - 4.24	84/9	84.15
3.75 - 3.99	74/12	72.40

Summary of benefits:

- no entry Rank/OP/ATAR cut-off required
- boosted admission rank awarded for academic success
- part-time study load with mainstream lecture attendance
- full credit towards related Griffith program
- awarded a Griffith certificate upon successful completion
- experience the Griffith environment and services
- ease of bachelor transition via Queensland Tertiary Admissions Centre (QTAC) or University Admissions Centre (UAC).

## Study areas and program structure\*

(\*subject to change without notice)

The University offers over 50 certificate programs across all campuses—Gold Coast, Logan, Nathan, Mt Gravatt and South Bank—in a wide range of study areas including:

- Business and Commerce
- Communication and Media Studies
- Crime and Justice
- Education
- Engineering and Information Technology
- Environmental Science
- Exercise Science
- Humanities and Social Sciences
- Languages
- Law and Legal studies
- Music
- Nursing
- Psychology
- Science
- Tourism, Leisure, Hotel and Sport Management

View the related study guide via [griffith.edu.au/certificate-programs](http://griffith.edu.au/certificate-programs) for suggested certificate programs related to your study area.

## Application and assessment process

The application form for a continuing education certificate program, and supporting documentation, is submitted directly to the University.

Note: A small non-refundable application fee applies per application.

The University uses a variety of assessment criteria. Each application is assessed on its own merit as recognition is given to prior education, and the knowledge and skills gained through work, sport, community service and life experiences.

Some certificates on offer are limited in student intake and assessed as 'quota' programs. The University reserves the right to place the highest achieving applicant in these quota programs.

A submission of an application does not guarantee entry into a Griffith University program.

Non-award certificate program students are subject to the University's Admission Policy and Student Administration Policy. Please visit—[griffith.edu.au/students](http://griffith.edu.au/students)

## What will I receive at the end of my studies?

Students who achieve a minimum GPA of a passing grade (3.75) across all four courses (40CP) within the certificate structure will be awarded:

- a boosted admission rank allowing them to apply via the QTAC or UAC for a place in a degree at Griffith
- an official Griffith Continuing Education Certificate of Completion

### and

- full academic credit for related courses upon successful entry via QTAC or UAC into the related degree program.

Note: Certificate programs are not a guaranteed direct entry scheme. Students who have completed a certificate program are required to submit a QTAC or UAC application for entry into a Griffith degree.

## Tuition charges

Tuition charges for certificate programs are in line with the University's Full-Fee Undergraduate Paying Schedule within the study range, or 'Band' set by the Commonwealth Government. The cost for the program depends on the 'Band' to which the degree is related. View Griffith's continuing education website—[griffith.edu.au/certificate-programs](http://griffith.edu.au/certificate-programs)—for the (domestic) tuition fee charges related to your program of choice. Tuition fees are charged per course, per semester. Therefore students are only liable for the charges related to the semester of study.



1. Non-award studies are not eligible for University and Commonwealth assistance, HECS-HELP, FEE-HELP or OS-HELP, therefore attract an up-front full-fee paying tuition charge in line with Griffith's Non-Award and Continuing Education Full-Fee Paying Schedule.
2. Continuing education certificate programs are generally not deemed suitable for international students due to the part-time structure. Contact the Australian Department of Immigration and Citizenship for study visa requirements.
3. Deferment and Leave of Absence options do not apply to certificate studies.



## Further information

For detailed information relating to the full range of programs and their structure, tuition fees, how to apply, and answers to a wide range of frequently asked questions, visit [griffith.edu.au/certificate-programs](http://griffith.edu.au/certificate-programs). Contact Ask Us [griffith.edu.au/ask-us](http://griffith.edu.au/ask-us) or telephone the Student Centre on **1800 154 055**.