

Griffith University – AUQA Audit – Progress on Recommendations

NO	Details	Action to be taken	Responsible Officer	Progress as at 30 October 2005
1	That in keeping with the objective to measure its performance against the 'Top 10' universities in Australia, Griffith University ensure that it undertakes sufficient and appropriate external comparisons. The University has itself identified the need for more, and more formalised, external comparisons	Griffith University will, in reviewing its Strategic Plan, examine and include appropriate external comparisons that will demonstrate performance towards achieving 'Top 10' University status.	DVC (Teaching and Learning); Director, Quality, Planning and Statistics	The University has revised its Strategic Plan and in doing so has incorporated a new set of performance indicators that seek explicitly to measure University performance against national benchmarks and state clearly what top 10 performance means in each targeted area.
2	That Griffith University give further attention to embedding its quality management system in a systematic way throughout the University	That the cyclical process of Review and Planning be embedded across all academic and support service elements.	DVC (Teaching and Learning); Director, Quality, Planning and Statistics	The University is in the second year of rolling out its program of 5 yearly reviews of Faculties and Administrative areas. Significant changes are being made to our processes for quality assuring courses and programs, including the introduction of a University-wide scheme for student evaluation of courses and teaching and for standardising course outlines.
3	That Griffith University clarify the roles and responsibilities of senior staff in the faculty and support service division review processes and ensure that there is a common understanding of how the review systems will contribute to the University's commitments to continuous quality improvement and accountability.	That through a process of structured information and training sessions for Reviewers, and for staff from the area under review, supported by appropriate documentation, the role of cyclical reviews as part of Griffith University's commitment to planning, quality improvement, and accountability will be clearly understood.	DVC (Teaching and Learning); Director, Quality, Planning and Statistics	This has been addressed through changes made to our Faculty Review policy, which has clarified the role of senior staff in the preparation of Faculty submissions, roles during panel visits and roles in implementation of recommendations.
4	That, after some appropriate time, Griffith University's Academic Committee commission a review of the recently established Programs Committee to ensure that it is operating effectively and that its delegated responsibilities for overseeing the quality assurance of teaching activities are being appropriately fulfilled.	That the role of Programs Committee be reviewed.	Academic Committee	The University has engaged external consultants to review the program approval processes in the University. This will include the role of Program Committee.

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5	That the Principles for the Griffith Framework for Evaluating Programs, Courses and Teaching be amended to give effect to the University's intent for a consistent, simple and systematic approach to program, course and teaching evaluation that allows comparability of data over time and that is applicable to both undergraduate and postgraduate programs.	That a systematic approach to teaching, course and program evaluation be established and implemented across the University.	DVC (Teaching and Learning)	Course and Teaching evaluations have been implemented, and Program evaluations are currently being implemented during 2006.
6	That Griffith University continue its efforts to ensure cross-campus equivalence of academic programs by providing opportunities for staff discussion and clarification of what this entails in practice. Consideration could be given to developing a set of principles to guide the University's cross-campus offerings.	That the University develop a set of cross-campus guidelines to support cross-campus equivalence, and also review academic structures that will support this.	DVC (Teaching and Learning)	Cross-campus consistency guidelines were adopted by the University in 2004.
7	That, as Griffith University has itself identified, improved procedures for approving proposals for transnational teaching programs and for their review be implemented. Contextual features of intended manner of program delivery, such as its language of instruction, must be taken into account in both approval and review.	That the procedure for approval of Offshore programs be reviewed and improved as required.	DVC (Teaching and Learning); PVC (International)	This procedure has been reviewed and a new procedure is in operation.
8	That Griffith University give continued attention to embedding its agreed graduate attributes effectively within its teaching programs.	That the requirement to embed graduate attributes within teaching programs be included as part of the academic planning and approval process.	DVC (Teaching and Learning)	This was implemented at the end of 2004.
9	That Griffith University ensure that its policy on the minimum resources to be provided to research by higher degree students be implemented by academic elements across all campuses.	That the resources provided to higher degree by research students be evaluated to assess uniformity of implementation across academic elements, and across campuses	DVC (Research); Dean, Graduate Studies	The University has evaluated the resources provided, and schedules outlining support for RHD students are available from the Office of Graduate Studies website. These schedules are reviewed annually to assess uniformity and to ensure that minimum resource requirements are available.

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10	That Griffith University develop a more formal system of assuring the quality of supervision of research by higher degree students.	That the University review the process whereby the quality of supervision of research higher degree students can be assured.	DVC (Research); Dean, Graduate Studies	Griffith Research Graduate School is implementing an Annual Research Training Report that includes a Register of Supervisors to ensure University RHD supervision standards are met. In addition, a specialised Certificate in Research Degree Supervision has been established for academic staff preparing to supervise RHD students.
11	That Griffith University further strengthen the mechanisms it has for actively involving postgraduate and research by higher degree students in policy development and the continuous improvement of activities that relate to their programs of study.	That the University establish and strengthen the mechanisms for involving and informing research higher degree students.	DVC (Research); Dean, Graduate Studies	A survey of training and support is included as part of the annual progress report for RHD students. In addition, the RHD induction program, Griffith University Postgraduate Association and RHD Newsletters, and Postgraduate Forums all provide avenues for advising and inviting comment from Postgraduate and research higher degree students. Key University committees have provision for student participation, with Research and Postgraduate Studies Committee, Student Liaison Group and Learning & Teaching Committee having designated postgraduate student positions.
12	That Griffith University develop strategies for ensuring that research outcomes have an impact on state, national and international communities, as outlined in its research objectives.	That mechanisms be established to strengthen, monitor and evaluate the impact of research linkages and outcomes on state, national and international communities.	DVC (Research)	Research Centre Advisory Boards include representatives of key industries, government and international communities. ARC Linkage projects are promoted to meet industry and government needs, and the University participates in funded research addressing areas of national and international importance.

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13	That Griffith University assist the GUMURRII Centre to establish stronger links with similar units in other universities in Australia to their mutual benefit.	That additional links be established with similar units in other universities in Australia.	PVC (Equity and Community Partnerships)	Gumurrii Centre has been encouraged to use the IRUA Network to strengthen inter-institutional links. To this end a workshop on Indigenous Knowledges was held in 2005, facilitated by Assoc Prof Nerida Blair from the University of Newcastle. The outcomes of this workshop were forwarded to the IRUA for further consideration.
14	That Griffith University ensure that it has the means to monitor progress towards the achievement of all its internationalisation objectives.	That appropriate performance objectives and indicators be established and monitored against strategic goals.	DVC (Teaching and Learning); PVC (International)	The University has set targets for Overseas Student numbers in the strategic plan, and monitors its progress towards the internationalisation of its student population through the annual planning and budget processes. The University continues to work collaboratively with external organisations and research institutions, has set specific targets in relation to international collaborations, and participates in Commonwealth funded research centres that address issues of national and international importance. The University has also adopted a formal policy on the internationalisation of the curriculum.
15	That Griffith University, through the Griffith Institute for Higher Education or otherwise, ensure that academic staff are supported in its objective of internationalising not only course content but also their approach to teaching	That appropriate mechanisms be established to support academic staff in internationalising not only course content but also their approach to teaching.	DVC (Teaching and Learning); PVC (International); Director, GIHE	The University has adopted a formal policy on internationalisation of the curriculum, and in addition staff development activities have been conducted in the area of teaching culturally diverse classes
16	That, as identified in the Performance Portfolio, Griffith University ensure that its general staff appraisal system is implemented consistently throughout the institution.	That implementation of the general staff appraisal system be supported and monitored to ensure consistency.	PVC (Administration)	Implementation is being monitored for consistency, however the General Staff Performance Scheme is currently under review. with an expectation of relaunch, including an education program to support the system, in 2006.