

2010 PDN SCHOOL LEADERS' CONFERENCE REGISTRATION FORM

TAX INVOICE (ABN 781 060 94461 Griffith University)

Issued 1 February 2010

RETURN COMPLETED FORM TO:

Centre for Continuing Professional Learning, GRIFFITH UNIVERSITY

FAX: (07) 3735 6877

POST: CCPL, M06 Rm3.15, Faculty of Education, Mt Gravatt Campus, Griffith University Qld 4111

YOUR DETAILS

Title: _____ First Name: _____ Surname: _____

Position: _____ School / Organisation: _____

Postal Address: _____ Postcode: _____

Phone: (____) _____ Fax: (____) _____

Email: _____

Preferred name for name tag: _____

I do not wish to have my personal details included in the Conference Participants' List (refer to privacy policy)

SPECIAL REQUIREMENTS

Please provide details indicating any special requirements to access the Conference:

Dietary needs _____

Physical access or support _____ Specific equipment _____

Vision support _____ Interpreter _____

REGISTRATION DETAILS – All prices include GST

10% discount off the price of Earlybird or Full registration when three or more people register from your leadership team. Your registration fee includes Conference materials, lunches, morning and afternoon teas and the Conference Dinner. Please tick options as appropriate:

PDN Member*

- Earlybird Registration \$545.00 - (Until 1 April 2010)
 Full Registration \$600.00 - (From 2 April 2010)
 Day Registration \$380.00 - Day you will attend: Thurs Fri

Non PDN Member

- Earlybird Registration \$743.00 - (Until 1 April 2010)
 Full Registration \$820.00 - (From 2 April 2010)
 Day Registration \$512.00 - Day you will attend: Thurs Fri

*Delegates whose school/ department or office supports the PDN through an annual subscription fee. Join the PDN to receive the member rate and other yearly benefits by calling CCPL on (07) 3735 5626.

You are encouraged to send your leadership team. Are 3 or more people attending from your school?
 NO YES **(Save 10% off registration fee.)**

SOCIAL FUNCTIONS

I will be attending the Conference Dinner on Thursday night (included in the registration fee):

YES NO

PAYMENT DETAILS

This document is a tax invoice when you make payment.

TOTAL COST: (Registration) \$ _____

- I enclose a cheque made payable to **PDN, Griffith University**
 I will pay via EFT and fax an EFT Remittance Advice with this registration form.

GRIFFITH UNIVERSITY / BSB 014-269 / ACC 837069034 / ANZ SUNNYBANK

REFERENCE: PDNCONF

2010 PDN SCHOOL LEADERS' CONFERENCE INFORMATION

26 - 27 AUGUST, 2010

CONFERENCE VENUE

CONRAD JUPITERS – Broadbeach Island, Gold Coast

Conrad Jupiters is the ideal environment for the 2010 PDN Conference. Regarded as one of Australia's best hotels, it is set amid pristine beaches, lush hinterland ranges and boasts superbly appointed guest rooms with private balconies or sun terraces. State-of-the-art convention facilities, exceptional service and free flowing space means Conrad Jupiters is the outstanding conference destination for our delegates.

ACCOMMODATION

Accommodation is the responsibility of Conference delegates and is to be arranged directly with Conrad Jupiters. Special Conference accommodation rates have been secured for Conference delegates.

Superior Room \$200 per night, accommodation only, based on single/ double/ twin share.

Buffet breakfast is available for \$21 pp. The booking form is available on the PDN Conference website: www.griffith.edu.au/pdn-leadership-conference-2010 or contact Conrad Jupiters. Ph: +61 7 5592 8100

SOCIAL FUNCTIONS

Swing into party mode at the 2010 Conference Dinner with award-winning band, 'Straight Up'. Promising to be a sensational evening the Conference Dinner provides a wonderful opportunity to sit back and relax or dance and mingle with friends. The night kicks off with complimentary pre-dinner drinks and is always a memorable and fun-filled event. You won't want to miss it!

Dress code: Lounge Suit

REGISTRATION DISCOUNTS

Delegates who submit their registration forms (either via fax or post) by close of business on Thursday 1 April 2010 will be entitled to the Earlybird registration fee. Register three or more people from your leadership team to receive 10% discount off the price of Earlybird or Full registration. All prices are quoted in Australian dollars and include GST. Payment must be made in Australian dollars. A tax invoice receipt will be sent once payment has been processed. Conference satchels and their contents cannot be guaranteed for late registrations.

CANCELLATION POLICY

Registration cancellations must be in writing. Cancellations received before 30 July 2010 will be refunded less \$50 to cover administration costs. Cancellations received between 31 July – 13 August 2010 will receive a 50% refund. No refunds are available after 14 August 2010. As an alternative to cancellation, your registration may be transferred to another person without incurring any cost penalty.

PRIVACY POLICY

The Professional Development Network collects personal information provided on this registration form for the intended purpose of processing your conference registration. A Participants' List will be provided to all delegates and sponsors of the conference, including your name, organisation and email address. If you do not wish to have your details included on the Participants' List, please tick the box on the registration form. Should you have any questions in relation to our privacy policy please email d.clark@griffith.edu.au

DISCLAIMER

The Professional Development Network Committee and the Centre for Continuing Professional Learning act only as organisers of the conference and do not accept responsibility for any act or omission on the part of the service providers. No liability is accepted for inaccuracy, misdescription, delay, damage, personal injury or death.