

**Collective Bargaining Meeting  
Notes from Meeting**

**Meeting date:** Thursday 19 November 2009, 9.30am – 12:00pm

**Venue:** Science Education Building, Meeting Room - M15\_1.13, Mt Gravatt Campus

**Present:**

**University Management**

Ken Greedy Associate Director (Employment Strategies) HRM  
Alarna Finucan HR Manager, Arts, Education and Law Division  
Teri McKay HR Adviser (Employment Strategies) HRM  
Dino Varricchio HR Adviser (Employment Strategies) HRM

**Union Industrial Officers**

Cathy Grant National Tertiary Education Union (NTEU)  
Margarita Cerrato University Staff Union (USU)

**Union Staff Representatives**

Margaret Buckridge Academic  
Arthur Poropat Academic  
Lynda Davies General Staff  
Robert Purdie General Staff  
Chris Weckerle General Staff

**Apologies:**

**University Management**

Graham McConnell HR Manager, Griffith Business School & Griffith International Division

**Union Staff Representatives**

Tony Stafford General Staff

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Agenda Item Number	Item Description	Outcome	Action Required
1.	Confirmation of notes from previous meeting	<ul style="list-style-type: none"> <li>Comments to be provided on the 8 October, 15 October, 22 October and 29 October 2009 meeting notes.</li> <li>Preparing draft meeting notes from 12 November 2009 and 19 November 2009 to be sent out to all parties.</li> </ul>	<ul style="list-style-type: none"> <li>Negotiation team to receive draft notes from 12 November 2009 and 19 November 2009 meetings.</li> </ul>
2.	Schedule for Childcare and Food Services – Wages and Superannuation	<ul style="list-style-type: none"> <li>The USU reiterated their request for University Management to respond formally regarding their claim.</li> <li>University Management advised the USU that a formal response will be sent out by close of business 12 November 2009.</li> </ul>	<ul style="list-style-type: none"> <li>University Management to respond formally to USU by COB 12 November 2009.</li> </ul>
3.	Draft clauses from General Staff Working Draft Enterprise Agreement	<ul style="list-style-type: none"> <li>Discussion around establishing a job task list of clauses which requires action to be taken from either parties to respond to the General Staff Working Draft Enterprise Agreement.</li> <li>In addition to this, a separate table will be prepared (for both General Staff and Academics draft agreements) to indicate the status of clauses, for example Agreed in-principle or Not Agreed (yet to discuss or under discussion).</li> <li>Union representatives provided further feedback on the General Staff Working Draft Enterprise Agreement</li> </ul>	<ul style="list-style-type: none"> <li>University Management to forward – <ul style="list-style-type: none"> <li>Make revisions to the General Staff Working Draft Enterprise Agreement</li> <li>Job Tasks – General Staff Working Draft Enterprise Agreement; and</li> <li>Status of Clauses – Draft Agreements.</li> </ul> </li> </ul>
4.	Meeting Schedule	<ul style="list-style-type: none"> <li>It was proposed by University Management that the next bargaining meeting scheduled for 3 December 2009 will be Academic claims only.</li> <li>The last meeting for this year will 10 December 2009, with all negotiating parties to convene.</li> </ul>	<ul style="list-style-type: none"> <li>3 December 2009 – Academic claims only</li> <li>10 December 2009 – All negotiating parties required – last meeting for 2009.</li> </ul>

Next Meeting	Date	Time	Location	Campus
Meeting No.27	Thursday 3 December 2009	9.30am – 2:00pm	Social Sciences Building, Meeting Room - M10_5.01	Mt Gravatt Campus

Agenda	Topic
Item No. 1	Draft clause from General Staff Working Draft Enterprise Agreement

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Agenda	Topic
Item No. 2	Academic Workload
Item No. 3	Casual Academic